

*School District of Gibraltar Area*  
*Fish Creek, Wisconsin*  
**Regular Meeting of Gibraltar Board of Education**  
**Minutes of *Monday, November 25, 2013***  
**Community Room #266**  
**7:00 p.m.**

**Call to Order**

President Anderson called meeting to order at 7:01 p.m.

**Roll Call**

Present: Sally Pfeifer, Lynnea Hickey, Martha Luber Pelrine, Fred Anderson, Mike Peot, Mark Weborg

Excused: Suzanne Brennan

Also Present: Tina Van Meer, Superintendent; Brian Annen, PK-6 Principal/Director of Transportation; K. Knutson, 7-12 Principal; Nancy Keehan, Administrative Asst./Board Secretary; Arba Le Clair, Business Manager; 23 visitors

**Minutes**

Moved Hickey/Weborg to approve minutes of November 11, 2013 regular meeting as written. No discussion. Aye – All. Opposed – None. Motion carried.

**Communication**

Board received communication from Andrea and Wayne Heiman regarding band credit for directed studies courses.

**Open Discussion**

- Rob Rericha stated that he and other bus drivers have different things they would like to communicate to board when coach bus issue is discussed.
- Jay Kita gave update on baseball warning track. Everything is cut out and waiting for freeze. Magic Mix will be set and completed by this or next weekend. Thank you to Hockers Excavating and John Sawyer for donating equipment.

**Administrative Reports** were submitted electronically and also available in hard copy.

**Le Clair** provided budget comparison of 2012-13 to 2013-14. District has approximately \$172,000 less in expenses this year over last year. Jim Parsons was here last week to wrap up audit, which will be available at next meeting.

**Knutson** One Act Play received Outstanding Ensemble award at state. Music Boosters and C. Eckhardt are working on Disney trip for upcoming approval. Information is going out to families of 97 students. Booster Club will do usual box holder mailing asking for scholarship money for Disney Trip. Holiday dinner is December 4; Luber Pelrine will attend.

**Annen** is wrapping up WKCE testing and starting classroom walk-throughs with Teachscape. Elementary had 96% attendance at conferences and received good results/suggestions from parent survey.

**Van Meer** Dec. 6 professional development with Claire Wick will be on disciplinary literacy model and math tasks with Dennis Kostac. Denise Nelson will be here Dec. 11-13 working with

*Regular Meeting of Gibraltar Board of Education*  
**Minutes of November 25, 2013**  
**Page 2**

social-emotional groups, powerful learning with new teachers, and workshop with veteran teachers.

**Hear First Reading of Proposed Amendment to Policy 9.20 – Dropping Classes**

Student Learning and Instruction Committee discussed proposed amendment to policy 9.20. Viking Visits, summer registration days, and online course selection process make scheduling more transparent and provides students opportunities to understand course options. Ten-day add/drop window will be shortened to three days. Language was also modified. Second reading will be December 9, 2013.

**Approve Project Development Agreement with Johnson Controls for the Purpose of Infrastructure and Sustainability Improvements**

Steve Schonert from Johnson Controls presented information on infrastructure and sustainability improvements. Request for Qualifications was sent out to four companies. Committee recommends Johnson Controls. In competitive bid process, every effort will be made to use local vendors for labor; district makes final choices. Johnson Controls will meet with district on a weekly basis. Project development requires 75 days and will be presented February 24 for final approval. Schonert met with Steve Higginbotham to align district priorities. Development cost is 3-5% of project. Pending approval of PDA tonight, Johnson Controls will deliver report as required by statute outlining cost of each improvement measure and associated cost savings. It's 3-4 weeks from contract signature to mobilization, then detailed timeline plan will be outlined. Board can discuss plan on an item-by-item basis. Johnson Controls will have recommended package with alternatives. State statute allows bonding to go out 20 years and capture savings for life of building.

Moved Weborg/Pfeifer to approve project development agreement with Johnson Controls for the purpose of infrastructure and sustainability improvements. Aye – All. Opposed – None. Motion carried.

**Approve Coach Bus Rentals for Extracurricular Activities for the 2013-14 School Year**

Van Meer contacted Babler Bus Service to provide bid for coach bussing based on extracurricular trips for 2012-13 school year. Babler then provided updated quote of trips from this point in the school year forward. Extracurricular committee met this evening and developed revised criteria for consideration of a coach bus:

1. Trips should occur between Mondays and Thursdays.
2. Students will be returning to campus after 10:00 p.m.
3. Seat time on bus for students will be over 3.5 hours (about 100 miles, i.e. Oconto) for total trip.
4. Special consideration will be given for length of day and season in which event occurs. Administration will have discretion to make final decision.

Knutson and Van Meer will apply revised criteria to each individual trip to determine which trips would qualify. Going forward for remainder of this year, district would need to make commitment to Babler on coach bus trips to secure a package price. Knutson and Van Meer will determine which trips qualify by next meeting. Rob Rericha will be consulted for input.

*Regular Meeting of Gibraltar Board of Education*  
Minutes of November 25, 2013  
Page 3

Rob Rericha addressed board with hopes that commitment made to Babler would be equal to commitment made to our drivers to be fair and equitable.

Dick Burress stated that community has supported override referenda to fund school and leave benefits in place. Substitute drivers need to drive routes on a regular basis in order to maintain familiarity with routes. If coach buses are used for extra trips, there would be less need for subs. Partial funding of coach buses by Booster Club would be terrible precedent. Arriving in a coach bus would perpetuate and flaunt a stigma that we have at Gibraltar, which would not be good to project to our voters or legislators.

Richard Kjell addressed board with primary concern of safety of students. Yellow school buses have better visibility and high construction standards. Coach buses are not held to same standards. Safest way to transport students is in a yellow school bus.

Timm Kunstman stated that substitute bus driving is hardest job we have here and asked board to keep jobs in-house. Gibraltar drivers have a personal touch with students, keep buses safe, and stay in touch with parents. Homework isn't being done on long trips during the week.

Jay Kita stated baseball team doesn't need coach bus as most travel is during daytime. Basketball teams travel long distances during the week; students return late and have homework to finish. Babler Bus Service is a Door County business. Non-conference teams from long distances travel to Gibraltar in coach buses; board should look into this proactively.

Dale Krolick stated that whether a team stops to eat or not should be included in criteria.

Moved Peot/Pfeifer to approve revised coach bus criteria for purposes of formulating an accurate list of coach bus trips for remainder of 2013-14 school year for all extracurricular activities for the purposes of analysis only. Aye – all. Opposed – None. Motion carried.

### **Secondary Program of Studies**

Board received revised draft of 2014-15 Secondary Program of Studies including amendments for GLO, Foreign Exchange Students, Alternative Programming, Art 6, Robotics, Foreign Language, Mathematics Algebra I, Intermediate Ban, and Astronomy. Social Studies reflects elective courses in Humanities, Psychology, and Sociology. Student Learning Committee will continue to discuss possible revisions to graduation requirements.

Moved Hickey/Luber Pelrine to approve 2014-15 Secondary Program of Studies as outlined by Dr. Knutson so they may move forward. Discussion: How much opportunity is there for Humanities and Psychology courses based on our Social Studies graduation requirement? That is why it's important for Student Learning Committee to continue discussion on graduation requirements. Aye – All. Opposed – None. Motion carried.

### **Payment of Bills**

Moved Weborg/Hickey to approve payment of bills totaling \$61,994.94 as presented. No discussion. Aye – All. Opposed – None. Motion carried.

*Regular Meeting of Gibraltar Board of Education*  
Minutes of November 25, 2013  
Page 4

**Approve Posting of Secondary School Choral Position for the 2013-14 School Year**

Moved Peot/Luber Pelrine to approve posting of secondary school vocal music position. Discussion: Three-week posting for hire at semester or beginning of 2014-15 school year. Substitute is in place through semester I. Aye – All. Opposed – None. Motion carried.

**Second Reading Policies 9.14(5), 9.14(6) and 9.14(8)**

Moved Anderson/Luber Pelrine to approve second reading of amendments to policies:

- 9.14(5) Daily Field Trip – Parent Permission Form
- 9.14(6) Extended Field Trip – Parent Permission Form, and
- 9.14(8) Daily Field Trip/Extended Field Trip – Volunteer Consent Form

as presented written by school's attorney. Discussion: Each policy will be on two pages. Aye – All. Opposed – None. Motion carried.

**Cancel December 23<sup>rd</sup> School Board Meeting**

Moved Weborg/Pfeifer to cancel December 23, 2013 regular school board meeting. Discussion: Van Meer is comfortable with only one meeting in December. Aye – All. Opposed – None. Motion carried.

**Winter Board Retreat**

Annual school board winter retreat will be Wednesday, January 22, 2014 at 4:30 p.m.

**Donations**

Moved Peot/Pfeifer to accept donation with thanks from Steve and Jessica Sauter for donation of materials to 1<sup>st</sup> grade classrooms totaling \$1,000. Aye – All. Opposed – None. Motion carried.

**Committee Reports**

**Student Learning & Instruction Committee** discussed graduation requirements.

**Extracurricular Activities & Community Relations Committee** met tonight and discussed coach bus criteria.

**Adjourn**

Moved Weborg/Peot to adjourn at 8:46 p.m. Aye – All. Opposed – None. Motion carried.

Respectfully submitted  
Nancy Keehan  
Admin. Asst./Board Secretary