

*School District of Gibraltar Area*  
*Fish Creek, Wisconsin*  
**Regular Meeting of Gibraltar Board of Education**  
**Minutes of *Monday, October 28, 2013***  
**Community Room #266**  
**7:00 p.m.**

**Call to Order**

President Anderson called meeting to order at 7:01 p.m.

**Roll Call**

Present: Suzanne Brennan, Sally Pfeifer, Lynnea Hickey, Martha Luber Pelrine, Fred Anderson, Mike Peot, Mark Weborg

Excused: None

Also Present: Tina Van Meer, Superintendent; Brian Annen, PK-6 Principal/Director of Transportation; K. Knutson, 7-12 Principal; Nancy Keehan, Administrative Asst./Board Secretary; Arba Le Clair, Business Manager; 5 visitors

**Minutes**

Moved Pfeifer/Luber Pelrine to approve minutes of October 14, 2013 regular meeting as written. No discussion. Aye – All. Opposed – None. Motion carried.

**Communication** – None

**Open Discussion**

Gibraltar's 2013-14 cost per pupil is \$17,481.92.

**Presentation of Energy Efficiency Project by Johnson Controls**

Steve Schonert, Jim Bieser, and Jeff Furness from Johnson Controls presented information on performance contract energy efficient projects utilizing the revenue limit exemption to fund projects outside of revenue cap. Schools can use revenue limit exemption on all identified maintenance and improvement needs under Wisconsin State Statutes 66.0133 on energy saving performance contracting and 121.91(4)(o) on revenue limit exemption as long as the project provides all of the following:

- energy savings
- operational savings
- capital cost avoidance
- enough project benefits that would exceed cost of project

Gibraltar's identified maintenance and improvement needs are:

1. HVAC in high school has been in service since 1971.
2. High school kitchen needs new flooring, light fixtures, and some new plumbing.
3. 50% of high school roof and 100% of gym roof needs to be replaced.
4. Parking lot needs seal coating and restriping.
5. Exit lights throughout building need to be updated, with exception of 2012 remodel. Generator for emergency lighting needs to be replaced.

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6. Portable water storage/pressure tanks need to be replaced.
7. Circulating pumps in elementary and DCA need to be replaced.

All of these projects would qualify for funding under revenue limit exemption. Debt service can be up to 20 years. A company like Johnson Controls would assume risk and guarantee savings. Measured savings needs to go back to service the debt. Districts also have option to utilize State Trust Fund for borrowing, avoiding cost of debt issuance.

Proposed Timeline:

10/29/13 Issue RFQ  
11/08/13 RFQ response due  
11/25/13 Project development approval  
11/26/13 Detailed development begins  
02/14/14 Project development completed  
02/24/14 Present final project to board  
02/24/14 Board approval and contract signature

Part of proposed capital improvement project could be done through revenue limit exemption with separate referendum for remainder. There is no cost to issue Request for Qualifications.

**Request for Qualifications**

Moved Luber Pelrine/Hickey to approve Request for Qualifications (RFQ's) for purpose of securing a performance contract for sustainability and energy efficient improvement projects. Discussion: There are many viable companies that do this work. Johnson Controls is NASCO certified. Aye – All. Opposed – None. Motion carried.

**Administrative Reports** were submitted electronically and also available in hard copy.

**Annen** WKCE testing began today. Educator Effectiveness is wrapping up. 16 of 19 SLO's are completed. Survey will be conducted at fall conferences to determine best way to communicate with parents.

**Knutson** WKCE testing begins next week. Good head way is being made with SLO's. Tomorrow secondary students will receive data report. Two coach buses are scheduled for football Jamboree. Secondary choir concert is October 29.

**Van Meer** thanked board for supporting principals with Educator Effectiveness. Amendment to Assembly Bill 9 would allow anyone with a concealed carry (CCW) license, to carry a weapon in schools; Van Meer sent email to Rep. Garey Bies strongly opposing this. Gibraltar Town Board is discussing a resurfacing project past the school to Sister Bay, sidewalks on both sides in front of school, and an additional crosswalk. Town is asking for school's support.

**First Reading Policy 9.14(4)**

Board heard first reading of revised board policy 9.14(4) Field Trip/Chaperone Policy-Overnight including consent forms for overnight and out-of-state trips. Sample forms were included. Second reading will be November 11, 2013.

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**First Reading Policy 7.08**

Board heard first reading of amendment to policy 7.08 Substitute Pay. Proposed revision: bus driver substitute rate ~~\$15.64~~ \$17.23 per hour.

A. After ninety (90) calendar days in the substitute position, the rate will increase to \$17.59 per hour.

B. After six (6) months in the substitute position, the rate will increase to \$19.31 per hour.

Board concurred that A. and B. should not be added. Board discussed raising substitute bus driver rate to \$19.31/hour at hire. Second reading will be November 11, 2013.

**Second Reading Policy 5.03(1)**

Moved Hickey/Weborg to approve second reading of amendment to policy 5.03(1) Application and Agreement for Use of School Facilities with addition of performing arts and activities programs. Aye – All. Opposed – None. Motion carried.

**Approve Employment**

Moved Brennan/Luber Pelrine to approve employment of Angela Hallett as a secondary school teacher-certified instructional aide for 2013-14 school year. Aye – All. Opposed – None. Motion carried.

**Payment of Bills**

Moved Weborg/Peot to approve payment of bills totaling \$200,109.99 as presented. Discussion: Expansion of schools participating in 8-man football next fall is likely. WADA will discuss 2014-15 scheduling in November. Aye – All. Opposed – None. Motion carried.

**Adopt 2013-14 Budget**

Le Clair presented 2013-14 proposed budget. Both income and expenses total \$10,104,550.68. This is a zero-based budget; district is trying not to go fund balance. Budget does not include purchase of a school bus. High cost transportation aid will be calculated and distributed in June 2014. Energy costs followed previous year; budget for propane increased.

Moved Brennan/Pfeifer to adopt 2013-14 budget for Gibraltar Schools with revenues equaling expenses of \$10,104,550.68 as presented. Aye – All. Opposed – None. Motion carried.

**Adopt 2013 Tax Levy**

Moved Weborg/Peot to adopt 2013-14 tax levy of \$9,159,494.00. Discussion: 2013 property values in Gibraltar School District dropped approximately \$100,000,000. Aye – All. Opposed – None. Motion carried.

**Donations**

Moved Luber Pelrine/Hickey to accept donation of \$500.00 from Stella Maris Parish to teachers' fund for needy students. Aye – All. Opposed – None. Motion carried.

Board thanked Dale Williams of Harbor Construction for donating services to roll competitive field and Village of Sister Bay for loaning tractor and aerator to maintenance department.

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**Committee Reports**

**Extracurricular Activities & Community Relations Committee** met tonight and discussed warning track on baseball and softball fields. Estimate for total cost of warning track on baseball field and irrigation to visitor dugout is \$12,450. Jay and Nick Kita would volunteer labor, leaving cost of materials of \$6,950. Booster Club meets Wednesday and will discuss donation to this project. This is a good safety measure that needs to be done before winter. Softball warning track would be deferred to next year. Board approval will be November 11. Committee also discussed Nor-Door Youth football becoming a Gibraltar extracurricular. Currently 7<sup>th</sup> and 8<sup>th</sup> grade football is a collaboration between Nor-Door Athletics and Gibraltar Schools. Transportation costs are minimal and all uniforms and equipment come with it. Additional costs include coach's salary, event workers, upkeep of equipment, and 4-year apparel rotation. Committee continued discussion of coach bus rental for extracurricular trips. Cost comparison of three recent coach bus rentals shows that costs are greater to rent a coach bus than to run a school bus. Committee will look at package buy with Babler Bus to bring costs down to more closely align with school bus costs.

**Adjourn**

Moved Weborg/Peot to adjourn at 9:09 p.m. Aye – All. Opposed – None. Motion carried.

Respectfully submitted,  
Nancy Keehan  
Admin. Asst./Board Secretary