

*School District of Gibraltar Area*  
*Fish Creek, Wisconsin*  
**Regular Meeting of Gibraltar Board of Education**  
**Minutes of *Monday, September 23, 2013***  
**Community Room #266**  
**Immediately Following Annual Meeting**

**Call to Order**

President Anderson called meeting to order at 8:06 p.m.

**Roll Call**

Present: Suzanne Brennan, Sally Pfeifer, Lynnea Hickey, Martha Luber Pelrine, Fred Anderson, Mike Peot, Mark Weborg

Excused: None

Also Present: Tina Van Meer, Superintendent; Brian Annen, PK-6 Principal; K. Knutson, 7-12 Principal; Nancy Keehan, Administrative Asst./Board Secretary; Arba Le Clair, Business Manager; 3 visitors

**Minutes**

Moved Weborg/Brennan to approve minutes of September 9, 2013 regular meeting as written. No discussion. Aye – All. Opposed – None. Motion carried.

**Communication** – none

**Open Discussion**

- Peot heard from two families concerning our lice issue; they will be in contact with Van Meer or Annen.
- Rob Rericha's request for Saturday overtime pay for bus drivers will be a future agenda item; school attorney needs to do more research.

**Administrative Reports** were submitted electronically and also available in hard copy.

**Annen** is starting small group lunch bunch for positive reinforcement and has been officially trained on Educator Effectiveness. Elementary had a successful open house last week. Fall universal screener STAR testing will begin. Door County Chamber of Commerce welcomed new teachers last week. Elementary will celebrate homecoming Friday with a staff lunch and staff t-shirt.

**Knutson** Homecoming week is going well.

**Le Clair** is working on Annual Report.

**Maintenance and Condition of Bus Fleet**

Annen presented report of maintenance and condition of bus fleet. Buses #1 (2008), #2 (2002), #3 (2013), #7 (2011), #8 (2009), #9 (2013), and #15 (2001) are in good condition. Buses #4 (2004), #5 (1999), #10 (1992), #16 (1998), and #115 (1989) have minor concerns. Bus #6 (1997) did not pass inspection; district will dispose of it. Bus #1 had broken turn signal handle today and is out of commission; bus #4 is being used in its place. Rick Kjell suggested increasing substitute bus driver pay; it is well below regular bus driver pay. Future agenda item.

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**Payment of Bills**

Moved Hickey/Luber Pelrine to approve payment of bills totaling \$118,553.52 as presented. Discussion: College credit reimbursement for Andy Stimers was approved prior to July 1, 2013. Aye – All. Opposed – None. Motion carried.

**Teacher-certified Aide Job Posting**

Moved Hickey/Brennan to approve job posting of secondary school teacher-certified instructional teacher aide for 2013-14 school year. Discussion: This is a necessary position to fill. Aye – All. Opposed – None. Motion carried.

**ELL Teacher Aide**

Moved Weborg/Luber Pelrine to approve employment of Whitney Trotta as part-time English Language Learner (ELL) Community Outreach Liaison for 2013-14 school year. Aye – All. Opposed – None. Motion carried.

**PTO Request**

Moved Brennan/Luber Pelrine to approve extended paid time off request of Anne Kifer for October 15 – 17, 2013. Aye – All. Opposed – None. Motion carried.

**66.0301 Psychology Services Agreement**

Moved Brennan/Hickey to approve part-time 66.0301 Psychology Services Agreement with Sevastopol for 2013-14. Discussion: Agreement is limited to services of up to 200 hours and will be billed at hourly rate, including benefits, plus mileage. Aye – All. Opposed – None. Motion carried.

**Superintendent Contract Extension**

Moved Luber Pelrine/Peot to approve superintendent contract extension for Tina Van Meer through June 30, 2015 with residency clause and references to principalship removed. Discussion: Residency requirement was previously in statute. Aye – All. Opposed – None. Motion carried.

**Donations**

Moved Pfeifer/Weborg to accept donation of \$10,000 from Raibrook Foundation for music keyboard lab and \$635.85 from Anya Kopischke for arts/activities fund. Aye – All. Opposed – None. Motion carried.

Board recognized with thanks Gibraltar Booster Club's donation of wall appliques in athletic corridor and locker rooms and rolling of competitive athletic field. Gibraltar Booster Club also plans to donate new volleyball standards and nets.

**Committee Reports**

**Extracurricular Activities and Community Relations Committee** met tonight and discussed baseball/golf nets for high school gym costing \$1,000; Higginbotham will pursue engineering. Northern Sound and Video will evaluate sound systems in all athletic facilities. Booster Club has interest in financially supporting this improvement and will look at new or repositioning of

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existing scoreboard on competitive athletic field. Condition of track was evaluated; estimates and timeline for any repairs will need to be known well in advance. Jay Kita is requesting a warning track be installed at baseball field 6-8 feet from fence with Booster Club funding; Higginbotham may have a concern. Committee recommends waiving rental fees for feeder athletic programs use of facilities. Coach bus policy is an ongoing discussion; committee will have recommendation for coach bussing at October 28 meeting. Six hours or 300 miles roundtrip would qualify for coach bus for now during discussion phase. School bus rental charge of \$2.30/mile for fuel, insurance, and maintenance needs to be adjusted.

**Adjourn**

Moved Weborg/Peot to adjourn at 8:43 p.m. Aye – All. Opposed – None. Motion carried.

Respectfully submitted,  
Nancy Keehan  
Admin. Asst./Board Secretary