

School District of Gibraltar Area
Fish Creek, Wisconsin
Regular Meeting of Gibraltar Board of Education
Minutes of *Monday, September 9, 2013*
Community Room #266
7:00 p.m.

Call to Order

President Anderson called meeting to order at 7:00 p.m.

Roll Call

Present: Suzanne Brennan, Sally Pfeifer, Lynnea Hickey, Martha Luber Pelrine, Fred Anderson, Mike Peot, Mark Weborg

Excused: None

Also Present: Tina Van Meer, Superintendent; Brian Annen, PK-6 Principal; K. Knutson, 7-12 Principal; Sue Holwald, Director of Pupil Services; Nancy Keehan, Administrative Asst./Board Secretary; Arba Le Clair, Business Manager; 5 visitors

Minutes

Moved Weborg/Pfeifer to approve minutes of August 26, 2013 regular meeting as written. No discussion. Aye – All. Opposed – None. Motion carried.

Communication

- Board received thank you note from Leslie Mc Carty for New Teacher Academy and dinner with school board.

Open Discussion

- Peot received several inquiries on later start date for kindergarten, which resulted in child care issues for parents. Later start date gave teachers opportunity to meet with parents and spend one-on-one time with students.
- Brennan received positive comments on new PEP period. Students have mixed reaction on lunch periods combined with 7-12 graders. Chelsea Roberts is doing exemplary job.
- Eighth graders who took Spanish I and passed language proficiency test do not receive a foreign language credit for it in high school. Spanish I will appear on their high school transcript, but with no credit awarded.

Administrative Reports were submitted electronically and also available in hard copy.

Annen is working with Steven Minten on welcome back video of school rules. Target donation arrived last week. Gibraltar Improvement Council will do some work with Target money and will start to meet this fall.

Knutson Music Boosters meeting is this Thursday. Faculty meeting is tomorrow on Rtl and tier 2 and 3 interventions. September 17 is secondary school open house.

Le Clair is wrapping up 2012-13 budget and presenting 2013-14 preliminary budget tonight.

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Van Meer is thrilled about beginning of school year with PD, SLO's, and mentor-mentee program and commended Shaun Young on new role. New school sign is moving forward. Steve Schonert from Johnson Control is working on energy efficiency projects and will attend next Campus Maintenance & Improvement Committee meeting.

MDCMC Contracted Nursing Services

Matt Luders and Marggie Hatala from Ministry Door County Medical Center presented proposal to partner with Gibraltar Schools for on-site nursing services for 2013-14. Currently MDCMC and Gibraltar have partnerships in physical and occupational therapy and athletic training. District-wide school nursing partnership goal is to develop and implement health-related policies and procedures; communicate policies to staff, community, and parents; serve as liaison between parents and school staff; take tasks delegated to unlicensed people and train them; provide consultation and support to students and staff; provide written nursing and health care plans for students with disabilities; and provide professional development training for students and parents. Proposed contract is for 10 hours/week of on-site nursing services over 11 months at \$50/hour for a total of \$2,165/month. Nurse would be at school 4-5 days/week around 2 hours/day. Price includes transportation. Public Health Department currently provides some services to students and would continue that good relationship. Board should seek bids for contracted nursing services.

Payment of Bills

Moved Hickey/Luber Pelrine to approve payment of bills totaling \$58,036.87 as presented. No discussion. Aye – All. Opposed – None. Motion carried.

2013-14 Preliminary Budget

Arba Le Clair presented 2013-14 preliminary budget:

Total General Fund Revenues:	\$9,912,699.76
Total Special Education Revenues:	363,423.00
Total Food Service	+ 214,160.00
TOTAL REVENUES	\$10,490,282.76

Proposed Fund 10 & 27 Budgets:

Instructional	\$5,335,095.95
Support	4,912,634.81
Non-program	+ 242,522.00
TOTAL EXPENDITURES	\$10,490,282.76

Expenditures under (over) revenues 0.00

This is a balanced budget, with no surplus. Previously anticipated surplus was used for technology purchase of 6 COWS, professional development, maintenance, and various employee benefits. District is still waiting for high-cost transportation aid figure and will then assess our bus needs and make determination on a new bus. Board would like to hear Joe Weise's opinion on new bus vs. used bus purchase. Final budget will be approved in October.

2013-14 anticipated mil rate is \$2.58 based on current evaluation of \$3,548,542,438.00.

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Assistant Custodian

Moved Weborg/Luber Pelrine to approve employment of Joe Korn as Assistant Maintenance Supervisor/Head Custodian for 2013-14 school year. Discussion: Korn will work under supervision of Steve Higginbotham as night custodian/supervisor and will collaborate on employee evaluations. Aye – All. Opposed – None. Motion carried.

Job Posting Maintenance Cleaning Person

Moved Brennan/Hickey to approve job posting of full-time custodian for 2013-14 school year. Aye – All. Opposed – None. Motion carried.

Certified Teacher Aide

Moved Pfeifer/Luber Pelrine to approve employment of Jeannine Zahran as certified teacher aide in elementary special education for 2013-14 school year. Aye – All. Opposed – None. Motion carried.

1.06 – School Day

Moved Hickey/Luber Pelrine to approve second reading of policy 1.06 – School Day as written. Aye – All. Opposed – None. Motion carried.

Donations

Moved Pfeifer/Peot to accept donation of \$1,475.77 from Target Corporation to Elementary School. Aye – All. Opposed – None. Motion carried.

Committee Reports – None

Adjourn to Executive Session

Moved Weborg/Hickey to adjourn at 7:59 p.m. to executive session per §19.85(1)(c), Wis. Stats., to discuss employee personnel matters – considering employment, promotion, compensation, or performance evaluation. Aye – Brennan, Pfeifer, Hickey, Luber Pelrine, Anderson, Peot, Weborg. Aye – All. Opposed – None. Motion carried.

Reconvene to Open Session

Moved Weborg/Brennan to reconvene to open session at 8:50 p.m. Aye – Brennan, Pfeifer, Hickey, Luber Pelrine, Anderson, Peot, Weborg. Aye – All. Opposed – None. Motion carried.

Adjourn

Moved Weborg/Brennan to adjourn at 8:51 p.m. Aye – All. Opposed – None. Motion carried.

Respectfully submitted,
Nancy Keehan
Admin. Asst./Board Secretary