

School District of Gibraltar Area
Fish Creek, Wisconsin
Regular Meeting of Gibraltar Board of Education
Minutes of *Monday, August 26, 2013*
Community Room #266
7:00 p.m.

Call to Order

President Anderson called meeting to order at 7:02 p.m.

Roll Call

Present: Suzanne Brennan, Lynnea Hickey, Fred Anderson, Mike Peot, Mark Weborg

Excused: Martha Luber Pelrine, Sally Pfeifer

Also Present: Tina Van Meer, Superintendent; Brian Annen, PK-6 Principal; K. Knutson, 7-12 Principal; Nancy Keehan, Administrative Asst./Board Secretary; Arba Le Clair, Business Manager; 2 visitors

Minutes

Moved Hickey/Brennan to approve minutes of August 12, 2013 regular meeting as revised. No discussion. Aye – All. Opposed – None. Motion carried.

Communication

- District received check from CHUBB Group of Insurance Companies for \$1,357.44 for damages to the DCA roof.
- Board thanked Linda Cummer for design and installation of table skirt for board table.

Open Discussion

Weborg referenced article on study of students using laptop computers compared to those who do not. There was almost one grade point differential; students using computers had lower grade point than those who did not.

Administrative Reports were submitted electronically and also available in hard copy.

Knutson Martha Ranek will be long-term licensed substitute teacher in secondary vocal music for 1st quarter. Thanks to Chelsea Roberts, Donna Mc Murray, Rachael Johnson, and Shaun Young for their work on rosters and goal sets for student PEP's. Knutson is working on new Teacher Academy August 27 including Educator Effectiveness.

Annen set plan in place for new and returning teacher inservice, is finalizing details with kindergarten, attended PBIS conference last week, conducted bus driver interviews, and has transportation work underway. Rob Rericha requested board consider continuing overtime past practice based on 8 hour day instead of 40 hour week. Board Employee Handbook Committee will discuss overtime pay, including Saturdays and Sundays, when Luber Pelrine is present. A practice will be put in place until next time Employee Handbook is revised.

Le Clair received REAP fund grant of \$41,633.64 to be used for OLPS Program and final 2012-13 tax payment of \$2,637,249.99. District is due for updated actuarial study (every three years) for post-employment benefits. Le Clair will work with Key Benefit Concepts, and their result statement will be added to 2012-13 financial statements.

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Van Meer began district level administrative meetings this summer which was positive and productive, tying everyone together with a more efficient work flow.

Payment of Bills

Moved Hickey/Peot to approve payment of bills totaling \$76,078.34 as presented. No discussion. Aye – All. Opposed – None. Motion carried.

2012-13 School District Budget

Le Clair presented 2012-13 budget update.

Total revenues including all aids and grants:	\$10,288,545.33
Total expenses	<u>-10,530,682.60</u>
Net total expenditures over revenues	(\$242,137.27)

Deficit will come from fund balance as originally designed and will be \$77,759.19 less than projected deficit of \$319,896.46.

District received approximately \$77,000 more in grants and aids mainly from Flow Through Grant due to use of prior year carry-over.

Jim Parsons reviewed 2012-13 year end numbers, but still needs to perform audit. All filings are on schedule. Annual Report is due September 20. Le Clair will have firm numbers for 2013-14 budget on September 9.

Resignation

Moved Brennan/Hickey to accept letter of resignation from employment as certified teacher aide from Melissa Stimers. No discussion. Aye – All. Opposed – None. Motion carried.

Employment of Bus Drivers

Moved Weborg/Peot to approve employment of Dick Burress and Timm Kunstman as bus drivers for 2013-14 school year. Discussion: Kunstman also serves as substitute cleaning person in maintenance. Aye – All. Opposed – None. Motion carried.

Employment of Lead Bus Driver

Moved Brennan/Hickey to approve employment of Rob Rericha as lead bus driver for 2013-14 school year. Discussion: This is a full-time position. It has been an eight-hour/day position for some time. Rericha will drive one scheduled route per day, fill in other routes as needed, monitor radios in morning, help with driver evaluations, and communicate with principals/athletic director/district office to ensure all extracurricular and field trips are covered. District is now in need of additional subs. Aye – Brennan, Hickey, Anderson, Weborg. Opposed – None. Abstain – Weborg. Motion carried.

Posting for Secondary Vocal Music Teacher

Moved Brennan/Weborg to approve job posting for secondary vocal music teacher for 2013-14 school year. No discussion. Aye – All. Opposed – None. Motion carried. Parallel to posting, Knutson will investigate bringing in a student teacher.

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Professional Development Contract

Van Meer presented proposal for 2013-14 professional development with Denise Nelson and Accelerated Schools Plus to support new teachers as part of Mentor-Mentee Program and to create PLC's at district level in technology and instructional best practices. Some visits may include voluntary after-school sessions for continuing teachers.

Moved Hickey/Brennan to approve professional development contract with Denise Nelson for 2013-14 school year as presented. Discussion: Cost of \$25,600 includes New Teacher Academy August 17-18 and 16 additional days of professional development throughout school year. Aye – All. Opposed – None. Motion carried.

2013-14 Technology Upgrades

Van Meer presented two options for technology upgrades needed for implementation of SMARTER Balanced Assessment in 2013-14. Cost of technology upgrades could be done within budget. Each COW contains 25 Dell XPS laptops with a cost \$1,104/laptop: Four COWS = \$110,400. Six COWS = \$165,600.

Moved Brennan/Hickey to approve purchase of technology upgrades of six Computers On Wheels (COWS), each containing 25 laptops, for 2013-14 in amount of \$165,500. No discussion. Aye – All. Opposed – None. Motion carried.

66.0301 Speech and Language Agreement

Moved Hickey/Brennan to approve 66.0301 agreement with Washington Island to provide weekly speech and language sessions via Skype for 2013-14 school year reimbursed on an hourly rate. No discussion. Aye – All. Opposed – None. Motion carried.

Extended PTO Request

Moved Weborg/Brennan to approve extended paid time off request of Carey Potier for October 14, 15, and 16, 2013. Aye – All. Opposed – None. Motion carried.

2013-14 Standing Committees

President Anderson confirmed 2013-14 membership of standing committees with addition of Jessica Sauter to Student Learning and Instruction Committee.

First Reading Policy 1.06

Board heard first reading of revised policy 1.06 – School Day. Secondary school will begin at 8:10 a.m., five minutes earlier each day. One minute was also added to each passing period for secondary students. Secondary school will still end at 3:21 p.m. Second reading will be September 9.

2013 Fall WASB Regional Meeting

Board discussed their attendance at the WASB Fall Region 3 Legislative Update Meeting in Green Bay. Hickey will attend.

Donations – None

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Committee Reports – None

Adjourn

Moved Weborg/Peot to adjourn at 8:14 p.m. Aye – All. Opposed – None. Motion carried.

Respectfully submitted,
Nancy Keehan
Admin. Asst./Board Secretary