

School District of Gibraltar Area
Fish Creek, Wisconsin
Regular Meeting of Gibraltar Board of Education
Minutes of *Monday, August 12, 2013*
Community Room #266
7:00 p.m.

Call to Order

President Anderson called meeting to order at 7:00 p.m.

Roll Call

Present: Suzanne Brennan, Sally Pfeifer, Lynnea Hickey, Martha Luber Pelrine, Fred Anderson, Mike Peot, Mark Weborg

Excused: None

Also Present: Tina Van Meer, Superintendent; Brian Annen, PK-6 Principal; K. Knutson, 7-12 Principal; Nancy Keehan, Administrative Asst./Board Secretary; Arba Le Clair, Business Manager; 1 visitor

Minutes

Moved Brennan/Weborg to approve minutes of July 22, 2013 regular meeting and August 1, 2013 special meeting as written. No discussion. Aye – All. Opposed – None. Motion carried.

Communication – none

Open Discussion

- Hickey and Van Meer attended Educator Effectiveness Conference in Green Bay August 8. No test data will be used for next three years while DPI gathers data; Student Learner Outcomes (SLO's) will be used from local districts. Other topics covered were state budget legislative update, school vouchers, testing integrity, and teacher compensation systems.
- Equipment for keyboard lab is ordered and will arrive by September 1; teacher's keyboard is on backorder until October 1.

Administrative Reports were submitted electronically and were available in hard copy.

Annen is refining some processes that will help school day run smoother and getting ready for new teacher academy. Annen put up *Wall of Optimism* in teacher's lounge and bulletin board outside of office for *Every Student Every Day*. Annen will attend PBIS Conference next week and WDOR radio show August 14.

Knutson Booster Club is working on motivational murals for athletic corridor and Viking heads for locker rooms. One minute of each passing time between each period has been removed from Secondary School schedule and classes will begin five minutes earlier while dismissal will remain at 3:21 p.m. A 30-minute release period has been built in the middle of each day for each student's personalized educational plan. Lunch schedules are changing; Secondary begins at 12:00. Students can go outside and remain on campus during lunch periods.

Le Clair is finalizing numbers from 2012-13 budget. There will be less of a loss than what was approved last fall. Firm numbers will be presented August 26.

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Le Clair will have 2013-14 budget figures September 9 for board review with final approval at September 23 Annual Meeting.

Van Meer is excited about professional development including Smart Goals.

Payment of Bills

Moved Hickey/Pfeifer to approve payment of bills totaling \$171,594.44 as presented. No discussion. Aye – All. Opposed – None. Motion carried.

Resignation

Board received resignation of Anna Vanden Hogan as secondary vocal music teacher for 2013-14. New Employee Handbook includes late resignation penalty up to a limit of five percent (5%) of employee's salary for any employee who resigns after June 15th to cover cost of finding a replacement (posting, screening, and interviewing).

Moved Pfeifer/Luber Pelrine to accept letter of resignation from Anna Vanden Hogen. Discussion: Board will not impose late resignation penalty on this resignation. Aye – All. Opposed – None. Motion carried.

Secondary Vocal Music Teacher

Moved Pfeifer/Luber Pelrine to table item *VIII Approval of Secondary Vocal Music Teacher* and allow administration to further pursue appropriate candidates as they see fit. No discussion. Aye – All. Opposed – None. Motion carried.

Athletic Director

Moved Weborg/Hickey to approve employment of Peggy Tanck as Athletic Director for 2013-14. Discussion: No other in-house applicants, only two external. Aye – All. Opposed – None. Motion carried.

Approve Policy 7.08

Moved Brennan/Pfeifer to approve second reading of revised policy 7.08 – Substitute Pay as presented. Aye – All. Opposed – None. Motion carried.

Approve Policy 7.04(28)

Moved Luber Pelrine/Hickey to approve second reading of new policy 7.04(28) – Job Description - English Language Learner (ELL) Community Outreach Liaison. Discussion: Part-time position with flexible work schedule. Aye – All. Opposed – None. Motion carried.

Posting for ELL Community Outreach Liaison

Moved Pfeifer/Luber Pelrine to approve posting of ELL Community Outreach Liaison for 2013-14. No discussion. Aye – All. Opposed – None. Motion carried.

Approve Policy 7.04(29)

Moved Luber Pelrine/Weborg to approve second reading of new policy 7.04(29) – Job Description - Link Coordinator as corrected: DCA acronym will be used. Position reports to both building principals. Aye – All. Opposed – None. Motion carried.

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New School Sign

Proposal from Precision Cut Stone is \$3,500 for a 4' X 8' granite sign with official Viking logo and lettering on both sides to read: *Gibraltar School District*

Home of the Vikings

Lettering will be all black and similar to the lettering on existing sign. Administration will approve proofs before stone is cut. Real Door County field stone pillars by John Bastian and Steve Shumway total \$4,500.

Moved Weborg/Peot to approve purchase and construction of new school sign as presented not to exceed \$9,000. Aye – All. Opposed – None. Motion carried.

2013-14 District Growth Plan

Van Meer presented 2013-14 District Growth Plan including a revised Mission Statement, District Educational Goals, assessment, and systems of support.

Moved Brennan/Luber Pelrine to approve 2013-14 District Growth Plan as presented. Discussion: Plan will be updated annually at board retreat. Date approved and dates revised will be included. Aye – All. Opposed – None. Motion carried.

Donations – None

Committee Reports

Campus Maintenance and Improvement Committee reviewed long-term maintenance needs and budget impact on July 30. Cost estimates were received for 1971 HVAC system replacement in high school, kitchen improvements, roof repair, parking lot seal coating, exit lighting and emergency generator, portable water storage/pressure tanks, hot water circulating pumps, and new carpet. Committee will discuss larger cost items at September meeting. Van Meer is looking into what we can spend on energy improvements outside of revenue cap.

Adjourn to Executive Session

Moved Hickey/Pfeifer to adjourn to executive session at 8:29 p.m. per §19.85(1)(c), Wis. Stats., to discuss employee personnel matters – considering employment, promotion, compensation or performance evaluation. Aye – Weborg, Peot, Anderson, Luber Pelrine, Hickey, Pfeifer, Brennan. Opposed – None. Motion carried.

Reconvene to Open Session

Moved Weborg/Pfeifer to reconvene to open session at 9:08 p.m. Aye – . Opposed – None. Motion carried.

Adjourn

Moved Weborg/Peot to adjourn at 9:08 p.m. Aye – All. Opposed – None. Motion carried.

Respectfully submitted,
Nancy Keehan
Admin. Asst./Board Secretary