

**GIBRALTAR AREA SCHOOLS  
APPLICATION AND AGREEMENT FOR USE OF SCHOOL FACILITIES**

The undersigned (Applicant) hereby applies this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, to the Gibraltar School Board or its designee of the Gibraltar School District (School District) for use of the school building listed below, and if this application is granted, in consideration of the granting of the application and other consideration set forth, hereby agrees that this application constitutes a binding contract between the undersigned and the School District for the use of school facilities.

**A. Applicant Information**

Name of Organization: \_\_\_\_\_

Type of Organization (circle one):

Individual/Unincorporated      Organization/Incorporated

Address: \_\_\_\_\_

Name of Person Submitting Application: \_\_\_\_\_

Relationship to Organization: \_\_\_\_\_

Address: \_\_\_\_\_  
Street
Town/Village
State
ZIP

Telephone: (Home) \_\_\_\_\_ (Office) \_\_\_\_\_

**B. Facility Requested**

\_\_\_\_\_ High School Gym                      \_\_\_\_\_ Middle School Gym                      \_\_\_\_\_ Mural Gym

\_\_\_\_\_ High School Classroom                      \_\_\_\_\_ Elem. Classroom                      \_\_\_\_\_ H.S. Cafeteria

Other: \_\_\_\_\_

Special Equipment (if any): \_\_\_\_\_

Date(s) Desired: \_\_\_\_\_

Day(s) of Week: \_\_\_\_\_

Times: \_\_\_\_\_

Type of Activity (brief explanation): \_\_\_\_\_  
\_\_\_\_\_

Admission Charge (if any): Adult \$ \_\_\_\_\_ Child \$ \_\_\_\_\_

**C. Fees for Use**

Fees for use of the requested school facilities will be as follows:

Room Fee	_____
Custodial Fee	_____
Other	_____
Total	_____

All fees will be billed to the undersigned organization by the School District with payment due upon receipt of the invoice.

**D. Representations and Further Terms**

The Applicant, individually and on behalf of the undersigned organization, hereby represents and agrees as follows:

1. That all of the foregoing information is true and correct.
2. That Applicant is authorized to execute this application and agreement on behalf of the organization requesting use of the school facilities. Applicant will, before entering into use of the facilities, furnish to the School District a resolution by the undersigned organization authorizing this application and use.
3. That while the school facilities are being used by the undersigned, proper control will be maintained over the facilities and any person(s) who may be therein.
4. That Applicant shall provide **Certificate of Insurance** with respect to Workers Compensation, General Liability, and Property Insurance, if applicable.
5. That the undersigned organization shall be responsible for any and all damages to the facilities hereby used, including all personal property located herein, which damages are caused by the Applicant, undersigned organization, its members, agents, or guests.
6. That the Applicant and undersigned organization will indemnify and save the School District, board of education, board members, and district officers harmless from any and all claims by, or on behalf of any persons, firms, corporations, or others, or pursuant to the foregoing application, arising out of any accident or injury which occurs on the School District of Gibraltar Area property during, or arising out of the Applicant's use of the

foregoing school property pursuant to this application. Applicant further agrees to indemnify the School District, board of education, board members, and district officers for any attorney's fees or other costs or expenses, including court costs, incurred by the School District in defending any claims arising out of, or during the course of, Applicant's use of school property pursuant to this application.

This application is dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Name of Organization: \_\_\_\_\_

By: \_\_\_\_\_

Signature & Title: \_\_\_\_\_

### **Approval/Denial of Application**

The School Board or its designee of the School District of Gibraltar Area hereby approves \_\_\_\_ / denies \_\_\_\_ the foregoing application.

If this application has been approved, the School Board hereby acknowledges and agrees that this document shall constitute a binding contract between the undersigned and the School District for use of the aforescribed school facilities upon the terms and conditions heretofore set forth.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

School Board/Designee

By: \_\_\_\_\_

Title: \_\_\_\_\_

Adopted 10/08/90

**GIBRALTAR AREA SCHOOLS  
USE OF SCHOOL FACILITIES FEE SCHEDULE**

**School-Sponsored Activities**

School facilities are provided for the public education of the school district's children. Facilities are provided without cost to all activities that are sponsored by the school district through the allocation of district funds.

**School-Associated Activities\***

School facilities are provided for activities for school district children that are sponsored by organizations that do not charge admission or membership. The nominal fee structure for such activities shall be:

Classroom	\$1.00 per reserved date
Gymnasium	\$2.00 per reserved date
Cafeteria	\$2.00 per reserved date
Press Box, Scoreboard, PA System	\$25.00 per event

Custodial services performed outside of the custodial work day will be charged at actual cost.

Organizations using school facilities are responsible for the supervision of all persons associated with their facility reservation. Custodians on duty do not serve as facility supervisors. School supervisors are present to assist with the use of the facilities and to assure that School Board policies and regulations are observed. Supervisors are administrators or other employees hired as supervisors for a specific event.

\* Facilities are provided without cost to non-profit feeder athletic and performing arts and activities programs such as Peninsula Youth Basketball, AAU Basketball, and Nor Door Football.

**Community Activities**

The following fee schedule shall be used when applicable. The business office shall be responsible for billing for the usage.

Fee for the Facility Usage:

	<i>All Day</i>	<i>Half Day</i>
<i>High School Gymnasium</i>	\$200.00	\$85.00
<i>Old Gym</i>	\$200.00	\$85.00
<i>Mural Gym</i>	\$125.00	\$50.00
<i>Cafeteria</i>	\$125.00	\$50.00
<i>Classroom</i>	\$80.00	\$35.00

Rates may be pro-rated for 1-2 hour meetings.

*Press Box, Scoreboard, PA System*      \$25.00 per event

The school media centers are not available for rental.

Cost for Food Services:

Use of the kitchen will be permitted with one of the school district's cooks present. The cook must be paid according to the current rate per the Non-Certified Master Agreement.

Cost for Supervisory Services: (School supervision is required.)

During the business hours of the school day when supervisory personnel are on duty.	No charge
Outside the business hours of the school day and on weekend days when supervisory personnel are not on duty	Supervision rate on extracurricular pay schedule (currently \$21.14 per hour)
If supervisory personnel are part of the group using the school facilities	No charge

Cost for Custodial Services:

Within the custodial work day	\$4.00 per hour
Outside the custodial work day	Time and one half per the Non-Certified Union Agreement

Adopted 10/24/94

Revised Policy Adopted 01/11/99

Revised Policy Adopted 04/07/08

Revised Policy Adopted 10/28/13