

**School District of  
Gibraltar Area  
Fish Creek, Wisconsin**

**Monday, June 28, 2021**

**Regular Meeting of the  
Gibraltar Board of Education**

**Remote/Virtual**

**Regular Session 7:00 p.m.**

***Annotated Agenda***  
School District of Gibraltar Area  
Regular Meeting of the  
***Gibraltar Board of Education***  
Fish Creek, Wisconsin

**Vision Statement**

*Gibraltar Schools, in partnership with family and community, will strive for excellence in educating each of our children to live responsible, creative and fulfilling lives in a global society.*

**Mission Statement**

*It is our mission to foster a learning environment that promotes student growth and achievement, instructional excellence, and academic rigor.*

**Monday, June 28<sup>th</sup>, 2021**

Gibraltar Area School District  
3924 State Highway 42  
Secondary IMC – Room #300D  
Fish Creek, Wisconsin  
*Regular Board Meeting – 7:00 PM*

Members of the public will be able to access and monitor this meeting by joining the virtual/remote conference using the following link:

Due to the COVID-19 virus and current Public Health Emergency, emergency and necessary precautions have been put in place to ensure safety of Board of Education/Committee members and the public. Board of Education/Committee members may participate through virtual/remote conferencing for this meeting. Members of the public will be able to access and monitor this meeting by joining the virtual/remote conference using the following link:

You are invited to a Zoom webinar.  
When: Jun 28, 2021 07:00 PM Central Time (US and Canada)  
Topic: Board Meeting

Please click the link below to join the webinar:  
<https://zoom.us/j/95920417942>

Upon reasonable notice, appropriate accommodations will be provided for people with disabilities or any person who is unable to access the virtual/remote meeting. For additional information or to request accommodations, please contact Tina Van Meer, District Administrator, at (920) 868-3284 ext. 215 or [tvmeer@gibraltar.k12.wi.us](mailto:tvmeer@gibraltar.k12.wi.us).

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There are times for public participation during the meeting as indicated in the agenda.

## **Agenda**

**I. Call to Order/Roll Call**

**II. Approve the Minutes of the Regular Board Meeting on June 14<sup>th</sup> & Special Board Meeting on June 21<sup>st</sup>**

At each meeting, the Board reviews and has the opportunity to amend the minutes of the previous meetings prior to their approval. The minutes of a Board meeting are not official until they have been approved at the subsequent Board meeting.

**III. Communication**

Correspondence that has been addressed to the Board and mailed or delivered to the school district will be acknowledged for the record. Some correspondence will be assigned to committee, some receives an administrative response, and some is intended only for acknowledgement.

**IV. Open Discussion**

Audience members will have the opportunity to address the Board at this time of meeting. In addition, audience members will be provided time to comment on any agenda item when the Board discusses the item. Comments will be limited to three minutes for each audience member. The District shall audio record School Board meetings and will post the recording on the District's website. The audio recordings shall be maintained in accordance with provisions of the Public Records Law and shall be accessible to the public in accordance with state law requirements and District procedures. The District reserves the right to remove vulgar language, personal attacks of any kind, or offensive comments that target or disparage any ethnic, racial or religious group.

**V. Discuss and Take Possible Action on In-Person Board Meetings**

The Board will discuss resuming in-person Board meetings for the public. The conversation will also include discussion on the continuation of virtual access to Board meetings.

**VI. Begin Discussions on Reopening of School for the 2021-2022 School Year**

The Board will begin initial discussions on protocols for the reopening of school. Discussion will include protocols for masking, social distancing, contact tracing and quarantine. Conversations will also include protocols for extra-curricular events and activities, field trips and school volunteers.

**VII. Approve 2021-2022 Membership in the Fair Aid Coalition**

The administration will seek approval of membership in the Fair Aid Coalition. The Fair Aid Coalition is a statewide organization that has been representing the needs and concerns of high property value school districts since 1981. The FAC provides support to its members by advocating at the state level and providing information regarding current school finance issues and their impact on high property value school districts. Membership in the FAC will ensure that Gibraltar Area School District has continued support and representation at the state level.

**VIII. Approve General Liability, Property and Liability Insurance**

Arba LeClair will attend the meeting to provide the Board with information on general liability, property and liability insurance for their consideration and approval.

**IX. Approve 2021-2022 Contract for Diesel Fuel**

The Business Office sought bids for the purchase of diesel fuel for the 2021-2022 school year and will recommend a bid for Board consideration.

**X. Approve 2021-2022 Contract for Propane**

The Business Office sought bids for the purchase of propane for the 2021-2022 school year and will recommend a bid for Board consideration.

**XI. Approve Preliminary Budget**

Arba LeClair will present the 2021-2022 preliminary budget for Board consideration and approval. A final budget is not approved until after the annual third Friday pupil count establishes the number of enrolled students for the 2021-2022 school year and the enrollment figure can determine the revenue limit.

**XII. Approve Payment of Bills**

The school district's financial bills are submitted for Board consideration at each regularly scheduled meeting. Each bill and its expense are listed. Board approval authorizes the Business Manager to pay the bills.

**XIII. Accept Donations**

Donations to the school district must be accepted by the School Board.

**XIV. Adjourn**

*School District of Gibraltar Area*  
*Fish Creek, Wisconsin*  
**Regular Meeting of Gibraltar Board of Education**  
**Minutes of June 14, 2021**  
Executive Session – 6:00 p.m. – Remote/Virtual  
Regular Session – 7:00 p.m. – Remote/Virtual

**Call to Order**

President Stephen Seyfer called meeting to order at 6:03 p.m.

**Roll Call**

Present: Amie Carriere, Don Helm, Mike Peot, Erick Schrier, Stephen Seyfer, Lauren Ward

Excused: Angela Sherman

Also Present: Tina Van Meer, Superintendent; Brian Annen, Elementary Principal; Arba LeClair, Business Manager; Evelyn Eckhardt, Board Secretary; 26 visitors.

**Convene in Closed Session pursuant to Wisconsin Statute Sec. §19.85(1)(c), to Discuss Employee Personnel Matters – Considering employment, promotion, compensation or performance evaluation**

Moved Ward/Peot to convene in Closed Session pursuant to Wisconsin Statute Sec. §19.85(1)(c), to discuss employee personnel matters – Considering employment, promotion, compensation or performance evaluation at 6:04 p.m. Aye – Carriere, Helm, Peot, Schrier, Seyfer, Ward. Opposed – None. Motion carried.

Moved Ward/Helm to reconvene to Open Session at 6:43 p.m. Aye – Carriere, Helm, Peot, Schrier, Seyfer, Ward. Opposed – None. Motion carried.

**Approve the Minutes of the Regular Board Meeting on May 24<sup>th</sup> & Special Board Meeting on June 3<sup>rd</sup>**

Moved Peot/Ward to approve the minutes of the Regular Board meeting on May 24<sup>th</sup> and the Special Board meeting on June 3<sup>rd</sup>. Aye – All. Opposed – None. Motion carried.

**Communication**

The Board acknowledged communication from: Craig Sterret, Becky Rericha, Peggy Tanck, Northern Door Children's Center, Kristina Hubing, WASB, Martha Pelrine, and Mark Weborg.

Note: Gibraltar Area Schools Board of Education Agendas and other legal notices will now be sent to the Peninsula Pulse rather than the Door County Advocate (Gannett).

**Open Discussion**

Stephen Seyfer – Thank you to Gereon Methner, Chelsea Roberts, Peggy Tanck and other staff members for organizing a successful outdoor, in-person graduation ceremony for the Class of 2021.

*Regular Meeting of Gibraltar Board of Education*  
Minutes of June 14, 2021  
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**Approve Facilities Use Request From Casperson/Huens Funeral Home**

Moved Helm/Ward to approve facilities use request from Casperson/Huens Funeral Home with fees waived. Aye – All. Opposed – None. Motion carried.

**Approve Salary Increases of Teachers, Support Staff, Confidential Employees and Administrator for 2021-2022 Employment Contracts**

Moved Helm/Ward to approve 3% salary increases for teachers, support staff, confidential employees and administrator for 2021-2020 school year. Aye – All. Opposed – None. Motion carried.

**Approve Resignations From Employment**

Moved Seyfer/Peot to approve resignations of employment from Martin Witteborg, Christine Weymouth, Bill Appel, and Brian Annen. Aye – All. Opposed – None. Motion carried.

**Review of Administrative Openings**

Positions open at this time include Elementary Principal, Director of Learning, and Elementary Principal.

**Begin Discussion on Rightsizing School District Based on Declining Enrollment**

**Appoint Interim Administrators for the 2021-2022 School Year**

Moved Helm/Ward to appoint Lisa Wing as interim Elementary Principal and Director of Pupil Services for the 2021-2022 school year. Aye – All. Opposed – None. Motion carried.

**Approve Job Posting for a Bus Driver**

Moved Ward/Peot to approve job posting for a bus driver. Aye – All. Opposed – None. Motion carried.

**Approve Employment of Secondary Social Studies Teacher**

Moved Ward/Peot to approve employment of Ben Rikkola as secondary social studies teacher pending approved background check. Aye – All. Opposed – None. Motion carried.

**Approve Employment of a Chemistry/Physics Teacher**

Moved Peot/Ward to table Item XIV – Approve Employment of a Chemistry/Physics Teacher. Aye – Carriere, Helm, Peot, Schrier, Seyfer, Ward. Opposed – None. Motion carried.

**Approve Employment of a Reading Interventionist**

Moved Ward/Helm to approve the employment of Kay Guberud as reading interventionist, pending approved background check. Aye – All. Opposed – None. Motion carried.

**Approve WIAA Membership Renewal for the 2021-2022 School Year**

Moved Schrier/Peot to approve WIAA membership renewal for the 2021-2022 school year. Aye – All. Opposed – None. Motion carried.

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**Approve Adjustments to the 2020-2021 Budget**

Moved Helm/Peot to approve adjustments to the 2020-2021 budget as presented. Aye – All.  
Opposed – None. Motion carried.

**Approve Proposed Amendments to the Following Board Policies:**

- 0145 - Sexual and Other Forms of Harassment
- 1422 - Nondiscrimination and Equal Employment Opportunity
- 2266 – Nondiscrimination on the Basis of Sex in Education Programs or Activities
- 2430 - District-Sponsored Clubs and Activities
- 2522 - Instructional Material Centers
- 3220 - Staff Evaluation and Educator Effectiveness
- 3531/4531 - Unauthorized Work Stoppage
- 5540.01 - Investigations Involving Suspected Child Abuse
- 5830 - Student Fundraising
- 6605 – Crowdfunding
- 6610 - Student Activity Fund
- 9700 - Relations with Special Interest Groups
- 7230 - Gifts, Grants, and Bequests
- 7550 - Cooperation with Local Governments
- 8451 - Pediculosis (Head Lice)
- 9700.01 - Advertising and Commercial Activities

Moved Ward/Helm to approve proposed amendments to Policy 0145 – Sexual and Other Forms of Harassment. Aye – All. Opposed – None. Motion carried.

Moved Ward/Helm to approve proposed amendments to Policy 1422 – Nondiscrimination and Equal Employment Opportunity. Aye – All. Opposed – None. Motion carried.

Moved Ward/Helm to approve proposed amendments to Policy 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities. Aye – All. Opposed – None. Motion carried.

Moved Ward/Helm to approve proposed amendments to Policy 2430 – District-Sponsored Clubs and Activities. Aye – All. Opposed – None. Motion carried.

Moved Ward/Helm to approve proposed amendments to Policy 2522 – Instructional Material Centers. Aye – All. Opposed – None. Motion carried.

Moved Ward/Helm to approve proposed amendments to Policy 3220 – Staff Evaluation and Educator Effectiveness. Aye – All. Opposed – None. Motion carried.

Moved Ward/Helm to approve proposed amendments to Policy 3531/4531 – Unauthorized Work Stoppage. Aye – All. Opposed – None. Motion carried.

Moved Ward/Helm to approve proposed amendments to Policy 5540.01 – Investigations Involving Suspected Child Abuse. Aye – All. Opposed – None. Motion carried.

Moved Ward/Helm to approve proposed amendments to Policy 5830 – Student Fundraising. Aye – All. Opposed – None. Motion carried.

Moved Ward/Helm to approve proposed amendments to Policy 6605 - Crowdfunding. Aye – All. Opposed – None. Motion carried.

Moved Ward/Helm to approve proposed amendments to Policy 6610 – Student Activity Fund. Aye – All. Opposed – None. Motion carried.

Moved Ward/Helm to approve proposed amendments to Policy 9700 – Relations with Special Interest Groups. Aye – All. Opposed – None. Motion carried.

*Regular Meeting of Gibraltar Board of Education*

Minutes of June 14, 2021

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Moved Ward/Helm to approve proposed amendments to Policy 7230 – Gifts, Grants, and Bequests. Aye – All. Opposed – None. Motion carried.

Moved Ward/Helm to approve proposed amendments to Policy 7550 – Cooperation with Local Governments. Aye – All. Opposed – None. Motion carried.

Moved Ward/Helm to approve proposed amendments to Policy 8451 – Pediculosis (Head Lice). Aye – All. Opposed – None. Motion carried.

Moved Ward/Helm to approve proposed amendments to Policy 9700.01 – Advertising and Commercial Activities. Aye – All. Opposed – None. Motion carried.

**Approve Payment of Bills**

Moved Helm/Peot to approve payment of bills totaling \$74,077.46 as presented. Aye – All. Opposed – None. Motion carried.

**Accept Donations**

None.

**Adjourn**

Moved Peot/Helm to adjourn at 8:15 p.m. Aye – All. Opposed – None. Motion carried.

Respectfully submitted,

Evelyn Eckhardt  
School Board Secretary



School District of Gibraltar Area  
Minutes of the Special Meeting of the  
***Gibraltar Board of Education***  
Fish Creek, Wisconsin

**Monday, June 21st, 2021**

Gibraltar Area School District  
3924 State Highway 42  
Remote/Virtual Meeting  
Fish Creek, Wisconsin  
*Regular Board Meeting – 3:30 PM*

**Call to Order/Roll Call**

President Seyfer called the meeting to order at 3:30 p.m.

**Present:** Amie Carriere, Don Helm, Mike Peot, Erick Schrier, Stephen Seyfer, Lauren Ward

**Excused:** Angela Sherman

**Also Present:** Tina Van Meer, Superintendent; Evelyn Eckhardt, Board Secretary; 8 visitors.

**Approve Employment of Secondary Principal/Athletic Director**

Moved Ward/Peot to approve the employment of James DeBroux as Secondary Principal/Athletic Director pending a successful background check. Aye – All. Opposed – None. Motion carried.

**Adjourn**

Moved Peot/Ward to adjourn at 3:47 p.m. Aye – All. Opposed – None. Motion carried.



# FAIR AID COALITION

25 W. Main Street, 5<sup>th</sup> Floor, Suite 3, Madison, WI 53703 (608) 852-7555

June 2021

To: Tina Van Meer, Administrator, Gibraltar School District  
Fr: Kelly McDowell, Fair Aid Coalition Legislative Counsel  
Re: Fair Aid Coalition Membership

Established in 1981, the Fair Aid Coalition (FAC) is actively engaged in the advocacy of a fair distribution of state educational aids and continues to educate lawmakers and policy leaders about the special needs and concerns of high property value school districts. In addition to the establishment of a per pupil minimum aid in the equalization aid formula, the FAC strongly supports increases in the per pupil revenue limit, increased categorical aid support, and maintenance of the school levy credit.

This past year, the coalition made progress in increasing the high cost transportation aid appropriation, with support from the School Administrators Alliance, the Wisconsin Association of School Boards and the Wisconsin Rural Schools Alliance. Under the Joint Finance Committee version of the 2021-23 budget, the high cost transportation aid threshold was lowered from 145% to 140% of the statewide average per pupil transportation cost. Fully funding the proposal in 2019-20 would require an estimated \$6.4 million increase, for a total appropriation of \$19.7 million. The 151 eligible districts had an \$856 average transportation cost per member; the threshold above which districts would qualify for high cost aid would equal \$617 per pupil.

**Your dues payment of \$2.15 per student ensures ongoing coalition efforts.** As your legislative counsel, I meet with state lawmakers and administration officials to lobby on your behalf, analyze and develop legislative policy, provide up-to-date information on issues of interest, and prepare the talking points and support materials coalition members need to effectively take action.

Thank you for your support, your ongoing involvement is crucial to our efforts to ensure that high property value school districts are provided a fair and equitable distribution of state school aids. As always, please do not hesitate to contact me with at 608-852-7555 or [kellymcdowell@gmail.com](mailto:kellymcdowell@gmail.com).

## FAIR AID COALITION BOARD OF DIRECTORS

**Sue Today**, *President*, Sevastopol School District

**Mark Hansen**, *Vice President*, Elmbrook School District

**Doug Parker**, *Secretary-Treasurer*, Big Foot UHS

**Tina Van Meer**, Gibraltar School District

**Teri Maney**, Three Lakes School District

**Patrick Mans**, Crivitz School District

**David Aslyn**, Spooner School District

**William White**, Williams Bay School District

**Bruce Quinton**, Pepin School District

**Ben Niehaus**, School District of Florence County



**FAIR AID  
COALITION**

25 W. Main Street, 5<sup>th</sup> Floor, Suite 3, Madison, WI 53703 (608) 852-7555

## Member Contact Information Sheet

**District Name:** Gibraltar

**Contact:** Tina Van Meer

**Address:** 3924 Highway 42

**City, State, Zip:** Fish Creek, WI 54212

**Telephone:** (920) 868-3284

**Contact Email Address:** tvanmeer@gibraltar.k12.wi.us

**Senate District(s):** 1

**Senator(s):** Jacque

**Assembly District(s):** 1

**Representative(s):** Kitchens

### Please make checks payable to: **Fair Aid Coalition**

In computing your invoice, please use your 3<sup>rd</sup> Friday membership counts from the fall of 2020 (not including non-resident students). Then multiply the membership number by \$2.15 per student.

**# of Students** (based on 3<sup>rd</sup> Friday Counts): \_\_\_\_\_ **X \$2.15 per student**

= \_\_\_\_\_ **COALITION DUES TOTAL**

**Please remit Dues by 7/30/21**

**Maximum dues not to exceed \$10,750.00**

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**Please Return Completed Form and Payment to:**

**Fair Aid Coalition**  
**25 W. Main Street, 5<sup>th</sup> Floor, Suite 3**  
**Madison, Wisconsin 53703**

# QUALITY STATE OIL CO., INC.

June 4, 2021

Attn: Arba LeClair, Business Manager  
Gibraltar Area School District  
3924 State Highway 42  
Fish Creek, WI 54212  
Telephone No.: 920.868.3284 Ext.231  
E-mail: [aleclair@gibraltar.k12.wi.us](mailto:aleclair@gibraltar.k12.wi.us)

**SUBJECT:** Fixed forward diesel fuel bid price per gross gallon for Gibraltar Area Schools 2021-2022 school year.

**PRODUCT DESCRIPTION:** Clear Motor Vehicle No. 2 Ultra Low Sulfur15ppm Diesel Fuel April through September and during winter months October 15th through March 15th the diesel fuel is to be injected with *Schaeffer's #137ULSW DIESEL TREAT 2000™ ULTRA LOW SULFUR WINTER PREMIUM* plus a percentage of Clear Motor Vehicle No. 1 Ultra Low Sulfur15ppm Diesel Fuel as requested by Rob Rericha, director of transportation, @ Ext. 279.

**QUANTITY:** 20,000 Gross Gallons

**CONTRACT DURATION:** Start date August 1, 2021 and ending date July 31, 2022.

**DELIVERY INSTRUCTIONS:** Keep the 1,000-gallon capacity tank filled to 90% of volume on a scheduled weekly route service. The sales route driver is to take a tank fuel level reading before unloading fuel and after unloading fuel as well as check tank monthly for water and record findings on delivery ticket.

**TOTAL FIXED BASE PRICE:** \$3.0695 USD per Gross Gallon

Additional price per gross gallon to be added when director of transportation requests a blend of No. 1 to the base priced No. 2 with injected additive.

Percentage of No. 1 ULSD to be blended with base fuel	Cents per gallon upcharge
10%	3.1295 \$0.0600
20%	3.1895 \$0.1200
30%	3.2495 \$0.1800
40%	3.3095 \$0.2400
50%	3.3695 \$0.3000

**TAXES:** WI STATE MOTOR FUEL EXCISE TAX of .3090 cents, FEDERAL LUST TAX of .0010 cents & WI Petroleum Inspection Fee of .02 cents are included in the quoted firm fixed price. The current applicable motor fuel excise tax, lust tax, & inspection fee index rate at the time of delivery will be charged to the buyer by the seller.

**PAYMENT TERMS & CREDIT POLICY:** Document attached for review.

**Quality State Oil Co. Inc.**  
**Payment Terms and Credit Policy:**  
**(Retain this document for your records)**

1. Our payment terms are Net 20 (subject to credit approval). Payments are due 20 days from date of delivery. If paying by statement, payment is due by the last day of the month in which you receive the statement. Payment terms for transport loads are Net 10 days from the date of delivery or pickup. Quality State Oil Co. Inc. reserves the right to demand immediate payment for cause.
2. All accounts with a balance due at the end of the month will receive a statement. If you disagree with any portion of your bill, please notify Quality State Oil Co. Inc. within 30 days of the billing date.
3. Late charges will be incurred on all accounts beyond payment terms at the rate of 1.5% per month, which is equivalent to an annual interest rate of 18%. Unpaid late charges will become part of the previous balance. Payment of late charges is not an alternative to payment by the due date.
4. Remittance should be made by specific invoice number or statement date in order to assure proper application of the payment.
5. Delinquent Accounts
  - A. An account delinquent for 30 days or longer could become subject to C.O.D terms for all future deliveries.
  - B. Delinquent accounts are subject to collection and/or reasonable attorney's fees.

Please call our Credit Department to discuss any questions regarding these payment terms and credit policy or any specific invoicing needs. We appreciate the opportunity to serve you.

**How we Invoice:**

**Tank wagon Fuel Deliveries:** The ticket left upon delivery, acts as our invoice. Our delivery personnel attempt to have the ticket signed whenever possible. A duplicate invoice is not mailed based on the terms set up on your account. All invoices are due from the date of delivery.

**Lubricant and Packaged Deliveries:** A packing slip is left upon delivery or pickup. Our delivery personnel attempt to have the delivery receipt signed whenever possible. An invoice is mailed upon product delivery. All invoices are due from the date of delivery based on the terms setup on your account.

# QUALITY STATE OIL CO., INC.

## Fixed Forward Diesel Fuel Contract

Name of buyer: Gibraltar Area Schools  
Account Number: 26320014  
Contact person: Arba LeClair, Business Manager, Ext. 231  
Contact person: Rob Rericha, Transportation Director, Ext. 279  
Billing address: 3924 State Highway 42 Fish Creek, WI 54212  
Delivery address: 3924 State Highway 42 Fish Creek, WI 54212  
Primary telephone number: 920.868.3284

The above named buyer agrees to purchase in full quantity and receive at a ratable delivery rate 20,000 gross gallons of Clear Motor Vehicle No. 2 Ultra Low Sulfur 15ppm Diesel Fuel. During the winter months October 15th through March 15th the Clear Motor Vehicle No. 2 Ultra Low Sulfur 15ppm Diesel Fuel is to be injected with the special winter additive of *Schaeffer's #137ULSW DIESEL TREAT 2000TM ULTRA LOW SULFUR WINTER PREMIUM* plus a percentage of Clear Motor Vehicle No. 1 Ultra Low Sulfur 15ppm Diesel Fuel as requested by director of transportation. The contract will begin August 1, 2021 and ending July 31, 2022 at the fixed forward base diesel fuel price with current taxes included of \$3.0695 USD per gross gallon plus the additional upcharge for the selected percentage of Clear Motor Vehicle No. 1 Ultra Low Sulfur 15ppm Diesel Fuel to be blended with the additive enhanced Clear Motor Vehicle No. 2 Ultra Low Sulfur 15ppm Diesel Fuel. The buyer agrees to comply with the payment terms and credit policy of Quality State Oil Co. Inc. The current index of all motor fuel excise taxes at the time of fuel delivery will be charged to the buyer by the seller. A signed and dated tax exemption certificate must be on file with the accounting department of Quality State Oil Co. Inc. in order for taxes not to be charged. The buyer is obligated to take full delivery of the contracted gallons. If the buyer does not take delivery of the contracted quantity during the contract duration, the buyer will be obligated to pay a purchase deficiency fee. A purchase deficiency fee will only be imposed on the buyer when the fixed forward price is greater than the current market price. If the market price is greater than the forward contract price no deficiency fee will be incurred.

Accepted and confirmed.

BUYER

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

SELLER

*Quality State Oil Co., Inc.*

Signature: \_\_\_\_\_

Sales Representative

Date: \_\_\_\_\_



Country Visions Cooperative 709 Mill Street, P.O. Box 460, Reedsville, WI 54230  
[www.countryvisionscoop.com](http://www.countryvisionscoop.com)  
920-754-4321

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Gibraltar Area Schools  
3924 State Hwy 42  
Fish Creek, WI 54212

June 4, 2021

Dear Gibraltar Area Schools:

Please sign and return the enclosed diesel contract to our office by June 14, 2021 to confirm the contract. The deposit for the 20,000 gallons of premium clear diesel fuel you are contracting has been waived.

Please see the example below on the blending calculations:

No Blend	\$3.209
10%	\$3.259
20%	\$3.309
30%	\$3.359
40%	\$3.409
50%	\$3.459

Thank you for your consideration in being your fuel supplier and look forward in hearing from you soon. Please contact your refined fuels specialist or our office if you have any further questions.

Thank you

Dawn Fischer  
CRS-Energy Division  
Country Visions Cooperative  
[dfischer@cvcoop.com](mailto:dfischer@cvcoop.com)  
920.754.2202

Nathan Johnson  
Refined Fuels Division Mg.  
Country Visions Cooperative  
[njohnson@cvcoop.com](mailto:njohnson@cvcoop.com)  
920.901.5035



709 Mill Street  
 P.O. Box 460  
 Reedsville, WI 54230  
 (920) 754-4321  
 (800) 236-4047

**REFINED FUELS FORWARD CONTRACT**

Customer: Gibraltar Area Schools

3924 Hwy 42  
 Fish Creek, WI 54212

Acct: 3331742

Phone: 920.

This Refined Fuels Sales Contract, made and entered into this, 4<sup>th</sup> day of June 2021 by and between "Country Visions Cooperative" hereafter referred to as "Seller" and Gibraltar Area Schools, hereafter referred to as "Purchaser".

1. **PURCHASE AND SALE:** This contract is made and entered into in Reedsville, Wisconsin and may be enforced in said County and State of Purchasers' residence or principle place of business. Seller agrees to sell and deliver to Purchaser, and the Purchaser agrees to purchase from Seller 100% of the product stated below and the gallons of such fuel at the prices and delivery period listed below. Prices include applicable Federal, State and Local taxes and fees. Any increase in Federal, State or Local taxes or any additional taxes or fees will be added on to these stated prices.

2. DELIVERY PERIOD	QUANTITY/GALLONS	PRODUCT	FIXED PRICE
<u>Aug. 2021 – July 2022</u>	<u>20,000</u>	Fieldmaster Diesel, dyed	<u>\$3,209</u>
		Roadmaster Diesel, clear	
		Premium # 2 Diesel, dyed	
		Premium #2 Diesel, clear	
		Premium Gasoline	

3. **DOWN PAYMENT.** Five (5) cent per gallon down payment is due at the commitment of this contract. Down payment will be credited back to your account on December 1, 2021.

Payment Attached \_\_\_\_\_. Deposit to be billed \_\_\_\_\_.

4. **REPURCHASE RIGHTS:** In the event Purchaser fails to lift the quantity of Refined Fuels specified during the term of this Agreement, Seller shall have the right to repurchase the undelivered gallons from Purchaser at the lesser of the contract price specified in Section 2; or the market price on the date of repurchase, and in either case, a handling fee of \$0.10 per gallon. Purchaser will pay to Seller the difference between the current market price and the contract price on day of repurchase. Seller may exercise its right to repurchase the Refined Fuels at any time during and after the respective Agreement Terms by giving notice to Purchaser.

5. **TERMS:** The term of Agreement shall commence on the date hereof and shall continue until such time as Purchaser has taken delivery of and paid for the Total Quantity of Refined Fuels specified in Section 2, or such earlier date as Seller may have to repurchase undelivered Refined Fuels in accordance with Section 4.

6. **PRICE:** The price to be paid by Purchaser for the Refined Fuels shall be as specified in Section 2, delivered into Purchaser's tank. Any #1 Diesel Fuel delivered by Seller to be used for winter blending or other use shall be at Seller's Market Price on date of delivery. Any #1 Diesel Fuel added during delivery contract period will not be deducted from the contract. Invoices must be paid by the 25<sup>th</sup> of the following month in which product was delivered.

7. **TERMS OF PAYMENT.** Payment shall be done by Purchaser according to Seller's credit terms set up for Purchaser. In any suit to recover the purchase price of Refined Fuels sold hereunder, if permitted by applicable law Seller shall be entitled to recover, in addition to the purchase price and related charges, its reasonable cost of collection (including reasonable attorneys' fees) and interest, all of which Purchaser agrees to pay. Purchaser agrees to be current on all payments, on all accounts.

8. **DELIVERY AND RISK OF LOSS.** Title of the Refined Fuels shall pass to Purchaser upon completion of the delivery into Purchaser's equipment. Thereafter, the care, handling, and use of the Refined Fuels shall be at the sole risk and expense of Purchaser, and Purchaser agrees to indemnify and hold Seller harmless against any liability or loss (including reasonable attorneys' fees and costs) on account of any injury to persons or property attributable to the care, handling, or use of the Refined Fuels unless the same is caused by the negligence of Seller, in which case Seller agrees to indemnify and hold Purchaser harmless.



9. **ALLOCATION.** In the event of any curtailment, shortage, or cessation in Seller's existing or contemplated availability of Refined Fuels to be sold hereunder, irrespective of the cause or foreseen ability of such curtailment, shortage or cessation and in the event of Seller's inability to comply with any or all of its obligations to Purchaser and others to whom it is bound under then existing contracts or with whom it has had historical relationships, Seller, at its sole discretion may allocate sales and deliveries to Purchaser and others in a fair and commercially reasonable manner. In the event this Section is invoked, Seller shall provide written notice to Purchaser.
10. **FORCE MAJEURE.** Seller shall not be liable for failure to perform this Agreement, if such failure to perform is caused by any act of God, war invasion, Insurrection, civil commotion or disturbances, blockade, embargo, riot, flood, inundation, storm, earthquake, fire, accident, strikes, lockouts or other labor disturbances or interference of civil or military authority, governmental acts or regulations or other causes beyond the control of Seller.
11. **INSURANCE.** The Purchaser agrees to maintain liability insurance sufficient to satisfy its potential indemnification obligations to Seller pursuant to Paragraph 7 above. The Purchaser also agrees to maintain insurance that will protect it against loss of or damage to the Refined Fuels sold to it pursuant to the Agreement between the times that title to the Refined Fuels passes to the Purchaser and the time that Seller has been paid in full for said products. The Purchaser further agrees to furnish copies of the policies providing said insurance coverage, as well as evidence of the continuing existence of said insurance coverage to Seller upon the request of Seller.
12. **ASSIGNMENT.** This agreement may not be assigned by Purchaser without written consent of Seller.
13. **NO WAIVER.** No express or implied consent to or waiver of any breach or default under this Agreement by either party shall constitute a consent to or waiver of any other breach or default in the performance of the same or any other obligations under this Agreement.
14. **SEVERABILITY.** In the event that any provision of this Agreement is held to be invalid or unenforceable under any applicable law, that holding shall not affect the validity or enforceability of the remaining provisions of this Agreement. Further, any provision of this Agreement held to be invalid or unenforceable shall not be completely invalidated, but shall instead be deemed to be amended to the extent necessary to remove the cause of the invalidity or unenforceability.
15. **UCC:** This Agreement shall be governed by Wisconsin Law. Notwithstanding any other provision herein, if Purchaser is a Merchant as defined under Wis. Stats. 402.104(3), as amended, then Purchaser understands and acknowledges that even if Purchaser does not execute and return this document, a contract has already been formed between Purchaser and Seller unless Purchaser complies with the provisions of Wis. Stats. 402.201(2), as amended.
16. **ENTIRE AGREEMENT, AMENDMENT.** This Agreement constitutes the entire Agreement between the parties; there are no oral promises, representations or warranties. No alteration or amendment of this Agreement will be effective unless it is in writing and signed by the Purchaser and Seller.

Please return by: June 14, 2021

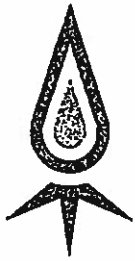
**SELLER**  
**COUNTRY VISIONS COOPERATIVE**  
By: *Dawn M. Fischer*

Title: CSR-Energy Division

Date: June 4, 2021

**PURCHASER**  
Name: **GIBRALTAR AREA SCHOOLS**  
By: \_\_\_\_\_

Date: \_\_\_\_\_



# LAKES GAS

*Prompt, dependable service since 1959*

235 Nautical Dr  
Sturgeon Bay, WI 54235  
920-743-5704  
lakesgas31@lakesgasco.com

To: Arba LeClair

From: Eric Fairchild

Re: 2021-2022 Propane Bid

Submit Date: 6/7/2021

Arba,

Lakes Gas would like to submit our bid for the upcoming Propane Service Year at a price of \$1.219 per gallon. We understand this bid will include the (12) 1000 Gallon tanks which also includes the Auditorium and the (1) 500 Gallon tank for the Garage. The contract period will run from Aug 1, 2021– July 31, 2022.

We appreciate the opportunity to continue servicing Gibraltar Schools for the upcoming year!

Respectfully,

Eric J. Fairchild

Branch Manager

Lakes Gas Co.

(920) 743-5704



Date: 6/4/2021

To: Arba LeClair, Business Manager, Gibraltar Area Schools

From: Scott Mancel, Account Manager, Ferrellgas

Re: Bid for supplying propane to School owned customer owned tanks from Aug 1, 2021 to July 31, 2022

We thank you for allowing us to bid on your propane service for the coming year. As the second largest retailer of propane in the Nation we are proud to service every segment of propane usage in the Nation. As you consider who to award the bid to, we would like you to consider a couple of the following reasons to award the bid to Ferrellgas:

- In recent years there has been several occasions where propane companies feared not having enough gas to supply their customers. We at Ferrellgas have the most storage of any propane company in the State of WI. In fact, we own the Waldo Terminal and at times have sold gas in a crisis to our competitors. This may not be happening if the next point happens.
- This year might be the most challenging year for supply that the Midwest has ever seen. It could be worse than the year of the polar vortex a few years back when the smaller companies could not keep up with demand. Ferrellgas did not skip a beat and was able to take care of every one of our customers when that happened. With the Governor of MI ordering the closing of the line 5 pipeline, a true shortage could occur all the way down into Ohio. If this happens, this most likely would be a long-term event.
- Finally, Ferrellgas has a team of well-trained Drivers and Techs that participate in monthly safety meetings and technical training that ensures that all jobs get done right and all safety precautions are met.

With that said, we at Ferrellgas would like to offer the following:

- a one-year Agreement to service Gibraltar Area School District at a fixed price of \$1.39 per gallon from Aug 1, 2021 to July 31, 2022.
- Pricing for any installations of tanks would be at no charge and a free system test of all lines to the buildings would be at no charge.
- Any tanks purchased from Ferrellgas would be at cost plus 25%. Any leased tanks would be lease free as long as Ferrellgas services them.

Thank you again for considering Ferrellgas.

Sincerely,  
Scott Mancel, Account Manager  
Ferrellgas  
920-419-4292

**2021-2022  
Preliminary Budget  
6.28.21**

Source Code	Description	Budget
<b>GENERAL FUND REVENUES</b>		
210	CURRENT YEAR PROPERTY TAX	12,822,325.00
260	NON-CAPITAL SURPLUS PROPERTY SALES	100.00
270	SCHOOL ACTIVITY INCOME	16,395.00
280	INTEREST ON INVESTMENTS	15,000.00
290	OTHER REVENUE, LOCAL SOURCES	49,200.00
340	INTERDISTRICT PAYMENTS	231,999.00
610	STATE AID - CATEGORICAL	65,531.00
620	STATE AID - GENERAL	1,838.00
630	SPECIAL PROJECT GRANTS	3,660.00
660	STATE REVENUE / LOCAL UNITS	31,190.00
690	STATE REVENUE / OTHER REVENUE	817,773.00
730	DPI SPECIAL PROJECT GRANTS	20,638.00
750	IASA TITLE I	51,028.00
790	DIRECT FEDERAL AID - REAPS GRANT	47,734.00
971	REFUND RECEIPTS	34,000.00
	<b>TOTAL GENERAL FUND REVENUES</b>	<b>14,208,411.00</b>
<b>GENERAL FUND EXPENDITURES</b>		
110000	UNDIFFERENTIATED CURRICULUM	1,941,557.27
120000	REGULAR CURRICULUM	3,146,877.14
130000	VOCATIONAL CURRICULUM	189,578.75
140000	PHYSICAL CURRICULUM	399,766.57
160000	CO-CURRICULAR ACTIVITIES	686,971.89
170000	OTHER SPECIAL NEEDS	201,098.61
210000	PUPIL SERVICES	504,897.00
220000	INSTRUCTIONAL STAFF SERVICES	473,774.02
230000	GENERAL ADMINISTRATION	466,091.45
240000	SCHOOL BUILDING ADMINISTRATION	463,283.55
250000	BUSINESS ADMINISTRATION	2,105,199.59
260000	CENTRAL SERVICES	143,300.00
270000	INSURANCE & JUDGMENTS	129,425.00
280000	DEBT SERVICES	20,000.00
290000	OTHER SUPPORT SERVICES	396,921.47
410000	INTER-FUND TRANSFERS	1,154,592.85
430000	INSTRUCTIONAL SERVICE PAYMENTS	143,158.00
490000	OTHER NON-PROGRAM TRANSACTIONS	0.00
	<b>TOTAL EXPENDITURES</b>	<b>12,566,493.16</b>
	<b>EXPENDITURES UNDER (OVER) REVENUES</b>	<b>1,641,917.84</b>

### MIL RATE CALCULATION

	2021-2022	2020-2021
CURRENT OPERATION LEVY	\$12,822,325.00	\$11,405,438.00
CURRENT DEBT RETIREMENT	\$977,700.00	\$977,400.00
<b>Total Levy</b>	<b>\$13,800,025.00</b>	<b>\$12,382,838.00</b>
CURRENT VALUATION	\$3,760,049,246.00	\$3,760,049,246.00
PER \$1000 EQUALIZED VALUE	\$3,760,049.25	\$3,760,049.25
MIL RATE (per thousand)	\$3.670	\$3.293
PER \$100,000 PROPERTY OWNED	\$367.02	\$329.33
2020-2021 EST. MIL RATE	\$3.670	
2020-2021 MIL RATE	\$3.29	
INCREASE (DECREASE)	\$0.38	
INCREASE PER \$100,000	\$37.69	
<b>Total Estimated Mil Rate</b>	<b>\$3.67</b>	

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
6/10/2021	97967	Airgas Inc	Cylinder Rental / June 2021	481.42
6/10/2021	97968	Amazon Capital Services	IKE U / Summer School 2020-2021 J Hoyerman / Supplies	16.99
6/10/2021	97969	Blue Horse Beach Cafe	Admin / Staff Appreciation Week Coupons	104.00
6/10/2021	97970	Bonde, Keith	Official / Baseball Regionals / 6.10.21	159.64
6/10/2021	97971	Bondeson, Mary	Reimb / Vocal Music / Walmart / Supplies 6.2.21	15.51
6/10/2021	97972	Buelow Vetter Buikema Olson & Vliet, LLC	May 2021 Legal Services	3,022.00
6/10/2021	97973	Bureau Of Education & Research	Co-Teaching Conference / M Norton / 7.21.21 - 7.22.21	479.00
6/10/2021	97974	Captain Commodores Inc	Portable Units	246.00
6/10/2021	97975	Cellcom	Mobile phone service / 6.6.21-7.5.21	52.70
6/10/2021	97976	Cesa 7	L Hoffman / Mentoring / C Osgood / 4.16.21 - 5.15.21	229.92
6/10/2021	97977	Charter Communications	Internet Services / June 2021	2,062.00
6/10/2021	97978	Going Garbage & Recycling Inc.	Service / June 2021	741.08
6/10/2021	97978	Going Garbage & Recycling Inc.	Auditorium Service / June 2021	40.05
6/10/2021	97979	Hammersmith Tv	Band / C Eckhardt /Supplies	15.99
6/10/2021	97980	Jordan, Lucas	Vocal Music / M Bondeson / BAMA Virtual Choir / Video Editing Svcs	125.00
6/10/2021	97981	Kopischke, Anya	Vocal Music / M Bondeson / Video Production / Virtual Choir	200.00
6/10/2021	97982	Lakes Gas Co.	Propane / School	1,227.24
6/10/2021	97982	Lakes Gas Co.	Auditorium / Propane	282.09
6/10/2021	97983	Methner, Gereon	Reimb / Mileage / Home Visits, Travel to Lighthouse Productions to coordinate graduation events / 5.3.21 -6.7.21	284.59
6/10/2021	97984	Northeast Wi Technical College - Bookstore	HS Counselor / C Roberts / Course Books	30.15
6/10/2021	97985	Northeast Wi Technical College	HS Counselor / C Roberts / Student Courses (3) / Spring 2021	1,135.90
6/10/2021	97987	Parchment, Inc.	HS Counselor / C Roberts / Annual Sender Svc K12 / Electronic Transcripts / 9.4.21 - 9.3.22	890.00
6/10/2021	97988	Peninsula Pulse	Publications / May 2021	195.70
6/10/2021	97989	Prevea Health Occupational Health	Admin / Driver Physical / 5.6.21	70.25
6/10/2021	97990	Really Good Stuff	IKE U / Summer School 2020-2021 M Norton / Supplies	78.53
6/10/2021	97991	Robert W Baird & Co	Mini Workshops / Business Office / A LeClair / 2020-2021	400.00
6/10/2021	97992	School Specialty, LLC	IKE U / Summer School 2020-2021 M Norton / Supplies	183.54
6/10/2021	97993	Sister Bay & Liberty Grove Fire Dept.	Medical / Wellness / Supplies / Lifepack battery & Patches	264.00

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
6/10/2021	97994	Team Sporting Goods	HS Softball / N Bastian / Equipment & Supplies	254.32
6/10/2021	97994	Team Sporting Goods	Football / M Peck / Helmet Reconditioning 2020-2021	352.00
6/10/2021	97995	Technology Resource Advisors, Inc	Technology / A Moore / Touchscreen LCD Repair (2)	200.00
6/10/2021	97996	Thomas, Gina	Reimb / Spanish / Patreoni La Maestra Loca Mthly Subscription / April, May 2021	30.82
6/10/2021	97997	Tobin, John	Official / Baseball Regionals / 6.10.21	70.00
6/10/2021	97998	Wells Fargo Financial Leasing	Copier Lease / June 2021	1,370.27
6/10/2021	98000	Wis Public Service Corp	Electric / Scoreboard / May 2021	28.06
6/10/2021	98000	Wis Public Service Corp	Electric / TH Fld / May 2021	60.38
6/10/2021	98000	Wis Public Service Corp	Electric / Auditorium / May 2021	1,208.39
6/10/2021	98000	Wis Public Service Corp	Electric / FLSG Lights / May 2021	56.00
6/10/2021	98000	Wis Public Service Corp	Electric / School / May 2021	6,554.23
6/10/2021	98000	Wis Public Service Corp	Electric / Scoreboard / May 2021	314.57
6/15/2021	98001	Badger Wholesale Company, Inc.	Food Service / Food	577.32
6/15/2021	98002	Prairie Farms Dairie Inc.	Food Service / Food / Credit / Return	-48.72
6/15/2021	98002	Prairie Farms Dairie Inc.	Food Service / Food	343.80
6/16/2021	98003	Neuville, Robert	Official / Baseball Regionals / 6.16.21	70.00
6/16/2021	98004	Steinke, Douglas	Official / Baseball Regionals / 6.16.21	134.80
6/17/2021	98005	Captain Commodores Inc	Portable Units / May 2021	500.00
6/17/2021	98006	The College Board	Rtl Coordinator / D McMurray / AP Exams (74) / 2020-2021	6,664.00
6/17/2021	98007	Compass Rose Music, LLC	HS Drama / HS Musical / L Thomas / Music Direction & Accompaniment	1,500.00
6/17/2021	98008	DC Medical	Nursing Services / May 2021	6,960.00
6/17/2021	98009	Door County YMCA - Sturgeon Bay	Employee Benefit / June 2021	3,192.00
6/17/2021	98010	Door County Medical Center	Gibraltar OT & PT / May 2021	11,216.31
6/17/2021	98011	Employee Benefits Corporation	Flex / 7.15.21	2,177.52
6/17/2021	98011	Employee Benefits Corporation	Admin Fees / COBRA, Flex, HRA, Ben Card / June 2021	697.02
6/17/2021	98012	Feral, Crystal	SpEd / Psychologist Services / 1.1.21-6.9.21	3,787.50
6/17/2021	98013	Gibraltar Food Service	Secondary Principal / G Methner / HS, MS Picnics	2,238.22
6/17/2021	98013	Gibraltar Food Service	Elem Principal / B Annen / Elem Picnic	422.47
6/17/2021	98013	Gibraltar Food Service	MS / A Hallett / MS Graduation Cake	82.80
6/17/2021	98014	Green Bay West High School	HS Track / Track Meet Fee	200.00
6/17/2021	98015	Green House Studio	HS Musical / L Thomas / Music Editing / 2020-2021	285.00
6/17/2021	98016	Instrumental Music Company	Band / C Eckhardt / Instruments, Supplies	2,082.00
6/17/2021	98016	Instrumental Music Company	Band / C Eckhardt / Instruments, Supplies	6,332.00
6/17/2021	98017	JW Pepper & Son Inc	Choir / M Bondeson / Supplies	191.98
6/17/2021	98017	JW Pepper & Son Inc	Choir / M Bondeson / Supplies	133.50

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
6/17/2021	98018	Marr, Carla	Reimb / Food Service / Food / Piggly Wiggly 6.11.21	70.42
6/17/2021	98019	MBM	Reimb / Mileage / Piggly Wiggly / 6.11.21 Contract Meter Charges / Metered Copies 5.5.21 -6.4.21	1,105.20
6/17/2021	98020	PBBS Equipment Corp	Bldg Maint / Boiler System Repair	949.43
6/17/2021	98021	Reinders, Inc.	Maint / Supplies	232.50
6/17/2021	98022	Reinhardt, Deanna	Athletic Director / P Tanck / Spring Sports Photos	500.00
6/17/2021	98023	Team Sporting Goods	Football / M Peck / Apparel, Equipment, Supplies	512.53
6/17/2021	98024	Wisconsin Media	Publications / May 2021	280.61
6/17/2021	98025	Zuma Office Supply	Choir / M Bondeson / Supplies	153.30
6/15/2021	98026	Wi Sctf	Payroll accrual	50.27
			<b>Total:</b>	<b>\$77,126.11</b>