

School District of Gibraltar Area

Fish Creek, Wisconsin

Regular Meeting of Gibraltar Board of Education

Minutes of *Monday, October 10, 2011*

Community Room #266

7:00 p.m.

Call to Order

President Pfeifer called meeting to order at 7:00 p.m.

Roll Call

Present: Miriam Erickson, Michael Peot, Sally Pfeifer, Fred Anderson, Martha Lubert, Peirine, Suzanne Brennan.

Excused: Lynnea Hickey

Also Present: S. Seyfer, PK-5 Principal/Superintendent; A. LeClair, Business Manager; C. Phillips, Substitute for Administrative Asst./Board Secretary; 8 visitors.

Minutes

Moved Erickson/Brennan to approve minutes of September 26, 2011. Aye – All. Opposed – None. Motion carried.

Communications

Board received communication from Nancy Akerly requesting more detailed information be put on Gibraltar's website regarding School Board Meetings.

Open Discussion

- Brian Ferrie expressed frustration with Gibraltar not supporting the Homecoming bonfire this year, as they have in the past. Nor Door Athletics held the bonfire on October 6, and Brian reported that it went very well. Brian feels there was false information being spread about last year's bonfire and would like the Board to investigate.
- Anya Kopischke and Andria Nikoupolis-Weliky spoke in favor of starting a dance team again. Anya and Arianna Fearing conducted a survey of 143 high school students and reported that 100 were in favor of the idea. 30 of those would possibly be interested in joining the team, and the other 70 would like to see school spirit raised by the dance team. Andria is proposing to lead the team and said their focus would be on raising school spirit and competing in dance competitions. They were invited to present their proposal at the next Extracurricular Committee meeting on October 24th.
- Jennifer Dahl reported on the Wisconsin Association for Talented and Gifted Fall Conference she attended on October 6 & 7, 2011. She also discussed the proposed federal Talent Act, which is designed to correct the lack of focus on high-ability students, especially those students in underserved settings, including rural communities. Jennifer also commented that her daughter, Olivia loves Khan Academy, which is an on-

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line tutorial website that Gibraltar is using for math acceleration for several students in grades, 3, 4, 5 and 7. Dahl mentioned that for better communication, the PTO is producing email trees by grade level for the secondary school, and by classroom in the elementary school.

- Collin Dahl expressed concern about the progress of the G/T program thus far this year. Dahl is in favor of the WCATY program, and hopes that Gibraltar will offer their courses this school year. Dahl was directed to the Student Learning & Instruction Committee where they will be discussing the possibility of incorporating the WCATY curriculum at their next meeting on 10/12/11.
- Jodi Hoyerman would like the electronic Board packet to be displayed on the Smartboard during the Board meetings.

Administrative Reports were submitted electronically.

Seyfer discussed the countywide power outage at the end of September, which caused Gibraltar to be closed on September 30th. He mentioned looking into mass text messaging for situations like these. The school owns a generator for emergency lighting only. Seyfer commended Steve Higginbotham for his excellent work during the outage. The 30th was a contracted day, so teachers will have to make it up at the end of the school year.

Bills

Moved Pfeifer/Luber Pelrine to approve payment of bills as presented in the packet. No discussion. Aye – All. Opposed – None. Motion carried.

Final Report on the 2010-11 Fiscal Year Budget

Mrs. LeClair, Business Manager, presented full financial report for 2010-11.

Fund 10 General Fund – Total Revenue \$10,290,723.22

Fund 10 General Fund – Total Expenditures \$9,345,690.90

Fund 21 Special Revenue Trust Fund balance is \$0 (coach bus)

Fund 27 Special Education revenues totaled \$1,052,893.60 including \$686,142.51 transferred from General Fund.

Fund 38 Non-Referendum Debt Service totaled \$66,143.65.

Fund 39 Referendum-Approved Debt Service - ending balance \$25,940.89.

Fund 50 Food Service - General fund transfer to Food Service was \$17,895.62, less than anticipated (budgeted \$22,000.)

Fund 60 Student Activity Accounts – ending balance \$135,095.63

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Enrollment Projections

Seyfer provided K-12 enrollment projections based on observation and data gathering. Enrollment of 537 students is anticipated by 2014-15, leveling off at 507 by 2016-17. Board will review viability of athletic/activity offerings, balance between face-to-face and virtual instruction, transportation, and food service efficiency.

Second Reading of Employee Handbook Grievance Procedure

Wisconsin Act 10 requires school districts to adopt a grievance policy for employees without a bargained contract. The purpose of the grievance policy is to create a procedure for employees and the employer to address workplace safety and working conditions. First reading was September 26, 2011. Moved Anderson/Brennan to approve final draft as presented. Aye – All. Opposed – None. Motion carried.

Employee Handbook Organization

Board heard presentation on Employee Handbook Organization. A 2011-12 Board Objective is to have an outline for an Employee Handbook prepared for Board consideration by October 15. The outline, which is in the form of a Table of Contents, is to provide a scope for the drafting of the necessary parts of the Handbook that will be pulled from existing Board policies or constructed for adoption as new Board policies. The Board will also look at two professional employee handbooks for examples.

Consider Request for Unpaid Leave

Moved Luber Pelrine/Erickson to approve Charlie Eckhardt's request for unpaid leave on February 13, 14 & 15, 2012.

Board Attendance at WASB Legislative Workshop, WASB Annual Convention, and NSBA National Convention

Board will send 2 members to NSBA National Convention in Boston April 21 – 23, 2012. Full Board will attend WASB Convention in January, and 3 members will attend the WASB Legislative Workshop on November 5, 2011.

Donations

Moved Anderson/Pfeifer to accept \$500 donation from WEA Trust *Movin' and Munchin' Miles Program*. Aye – All. Opposed – None. Motion carried.

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Committee Reports

The Student Learning & Instruction Committee

- Dr. Knutson led a discussion of academic eligibility focusing on changing from a monitoring and probationary procedure to a fix and repair procedure. The recommended amendment will identify a student with a failing grade and declare the student to be ineligible until the grade becomes a passing grade. A recommendation for Board consideration will be made at the October 24 business meeting.
- Seyfer presented a staff development calendar and made a case for adding more staff development days to the annual school calendar.
- Seyfer also discussed the opportunity for adding an earlier late bus that would be more appropriate for elementary and middle school students to remain after school to complete school work without needing to stay until the current 5:30 late bus.

The *Financial Planning & Political Action Committee* discussed the projected revenue limit, the projected revenue limit override, and the operating reserve fund balance. How does Gibraltar continue a quality 4A program by scaling it to the decreasing number of students enrolled?

Adjourn

Moved Peot/Brennan to adjourn at 9:09 p.m. Aye – All. Opposed – None. Motion carried.

Respectfully submitted,
Cindy Phillips
Substitute for Admin. Asst./Board Secretary