

School District of Gibraltar Area

Fish Creek, Wisconsin

Regular Meeting of Gibraltar Board of Education

Minutes of *Monday, June 27, 2011*

Community Room #266

7:00 p.m.

Call to Order

President Pfeifer called meeting to order at 7:00 p.m.

Roll Call

Present: Miriam Erickson, Mike Peot, Sally Pfeifer, Fred Anderson, Lynnea Hickey, Martha Luber Pelrine, Suzanne Brennan (excused at 8:00 p.m.)

Absent: None

Also Present: S. Seyfer, PK-5 Principal/Superintendent; P. Hickey, Business Manager; N. Keehan, Administrative Asst./Board Secretary; 1 visitor

Minutes

Moved Erickson/Luber Pelrine to approve minutes of June 13, 2011 as corrected: *Anerson* changed to *Anderson* and *has* changed to *had*. Aye – All. Opposed – None. Motion carried.

Communications

- Board received correspondence from Julie Collins.
- In year-end report card mailing, Dr. Knutson included brochure for Aurora comprehensive student/athlete sports physical as option for families to keep medical costs down.
- Gibraltar is ranked 249 out of 500 by Newsweek and received Best High Schools in America award.
- Green Bay Press Gazette article noted Gibraltar had top WKCE test scores in reading, math, science, and social studies among all schools cited.

Open Discussion

- Sevastopol school board president is regenerating meeting of county school board presidents and superintendents this summer.
- Timothy Raymond is new Washington Island superintendent.

Administrative Reports were submitted electronically.

- *P. Hickey* went to Washington Island last week and will go every Wednesday this summer to continue 66.30 plan for business services. Interviews for bookkeeper are Thursday. Request for propane bids were mailed Friday.
- *Seyfer* - Scope of Washington Island plan does not include technology or administrative services. WIAA's board of control is reviewing applications for Gibraltar/Washington Island coop teams in baseball, softball, golf, and track for 2011-12 and 2012-13. Summer school is moving along nicely; attendance is good. Secondary students taking credit recovery are meeting the challenge. Seyfer will send July 1 news report to elementary parents. Elementary library check-out and Daily 5 will take place in August.

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Bills

Moved Brennan/L. Hickey to approve payment of bills totaling \$80,880.71 as presented. Discussion: Pepsi-Cola Company bill was for juice and water. Aye – All. Opposed – None. Motion carried.

2011-12 DCAC Lease

Seyfer presented 2011-12 lease agreement between Gibraltar School district and Door Community Auditorium Corporation. Long-term maintenance is school district's responsibility. Board will charge DCAC quarterly for maintenance. Rent remained the same with minimum of 80 rental days, plus good-will days. School will give DCAC our schedule by March 1.

Moved L. Hickey/Luber Pelrine to approve lease with Door Community Auditorium Corporation as presented. No discussion. Aye – All. Opposed – None. Motion carried.

Letter of Resignation/Posting

Moved Erickson/Peot to accept letter of resignation from Julie Collins. Aye – All. Opposed – None. Motion carried.

Moved Anderson/Luber Pelrine to approve posting for Kitchen Aide position. Aye – All. Opposed – None. Motion carried.

Contract Status and Need for Employee Handbook

With anticipated passage of legislation later this week, concept of employment changes for non-represented employees and will change for GEA and Non-Certified Union employees June 30, 2013. Seyfer presented WASB Employee Handbook for board to consider as a model for non-represented employees now. District will draft and refine employee handbook that would apply to all employees in lieu of contract after 2013. WASB handbook has one-time cost of \$1,000. Annual updates are \$500/year. Handbook defines terms and conditions of employment. Board will review WASB handbook and district's current employee handbook.

First Reading of Board Policies

Board heard first readings of board policies:

- 1.02(4) District Administrator's Legal Status
- 1.06 School Day
- 2.02(1) Philosophy Statement
- 2.02(6) Duties of the Clerk
- 2.03 Duties of Board of Education Members
- 2.03(3) Advisory Committee
- 2.06 Meetings
- 2.07(1) Regular Meetings
- 2.07(6) Time and Place
- 2.10(6) Policy Manuals
- 2.12 Public Records
- 3.07(1) Job Description – Superintendent

Second readings will be July 11, 2011.

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Donations – None

Committee Reports – None

Adjourn

Moved Peot/L.Hickey to adjourn at 8:04 p.m. Aye – All. Opposed – None. Motion carried.

Respectfully submitted,
Nancy Keehan
Admin. Asst./Board Secretary