

School District of Gibraltar Area

Fish Creek, Wisconsin

Regular Meeting of Gibraltar Board of Education

Minutes of *Monday, April 25, 2011*

Community Room #266

5:30 p.m.

Call to Order

President Pfeifer called meeting to order at 5:38 p.m.

Roll Call

Present: Miriam Erickson, Mike Peot, Sally Pfeifer, Fred Anderson, Lynnea Hickey, Suzanne Brennan, Martha Luber Pelrine (5:42 p.m.)

Absent: None

Also Present: S. Seyfer, PK-5 Principal/Superintendent; K. Knutson, 6-12 Principal/Athletic Director; P. Hickey, Business Manager; N. Keehan, Administrative Asst./Board Secretary; 1 visitor

Adjourn to Executive Session

Moved Anderson/Brennan to adjourn to executive session at 5:39 p.m. per §19.85(1)c, Wis. Stats., to discuss employee personnel matters – considering employment, promotion, compensation, or performance evaluation. Aye – Erickson, Peot, Pfeifer, Anderson, L. Hickey, Brennan, Luber Pelrine. Opposed – None. Motion carried.

Return to Open Session

Moved Peot/L. Hickey to return to open session at 7:08 p.m. Aye – Erickson, Peot, Pfeifer, Anderson, L. Hickey, Brennan, Luber Pelrine. Opposed – None. Motion carried.

Oath of Office

Clerk Luber Pelrine administered official oaths of school board office to Sally Pfeifer and Fred Anderson, each elected to a three-year term at the April 5, 2011 general election.

Board Officers

Moved Anderson/Luber Pelrine to nominate **Sally Pfeifer** for **president**. Moved Erickson/L. Hickey to close nominations for president. Aye – All. Opposed – None. Motion carried.

Moved Pfeifer/L. Hickey to nominate **Fred Anderson** for **vice president**. Moved Luber Pelrine/Brennan to close nominations for vice president. Aye – All. Opposed – None. Motion carried.

Moved Luber Pelrine/Anderson to nominate **Lynnea Hickey** for **treasurer**. Moved Brennan/Erickson to close nominations for treasurer. Aye – All. Opposed – None. Motion carried.

Moved Luber Pelrine/Brennan to nominate **Mike Peot** for **clerk**. Moved L. Hickey/Anderson to close nominations for clerk. Aye – All. Opposed – None. Motion carried.

Moved Pfeifer/L. Hickey to appoint Nancy Keehan as board secretary. Moved Anderson/Brennan to close nominations for board secretary. Aye – All. Opposed – None. Motion carried.

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Minutes

Moved L. Hickey/Erickson to approve minutes of April 11, 2011 as written. Aye – All. Opposed – None. Motion carried.

Communications

Board received letters from Chris Schultz, Allison Vroman, and Katherine Schneider and invitations to Senior Banquet.

Open Discussion

Seyfer commended work of Steve Higginbotham, Peggy Tanck, Paul Bremel, and Kirk Knutson for hosting conference track meet April 21 as last minute change in venue due to field conditions of other schools. Gibraltar track also hosted Door County Classic today.

Administrative Reports

Reports were submitted electronically.

Knutson received letter from Green Bay Press Gazette naming Catherine Schneider as a top ten student in northeastern Wisconsin. Six Gibraltar students are in running for Rotary Scholarship.

P. Hickey provided Expenses-to-Date Report as of April 21 showing unencumbered unspent balance of \$200,000. Unencumbered amounts will likely be spent by end of year. Food Service Report from September to March shows \$22,000 budgeted to transfer from general fund. Food and transportation prices are higher; lunch count is steady. Percentage of students participating is growing. Free & reduced is at all-time high of 22.4%. This affects e-rate and Title I.

Seyfer commended work of Carla Marr, Nancy Keehan, and Pat Hickey related to food service audit by DPI.

Bills

Moved Erickson/L. Hickey to approve payment of bills totaling \$245,667.58 as presented. Aye – All. Opposed – None. Motion carried.

\$2,400,000 Line of Credit

Moved Pfeifer/Anderson to approve renewal of 2011-12 line of credit with Bay Lake Bank to take place of short-term borrowing. Discussion: District spent average per year of \$21,000 in interest with short-term borrowing. This year spent \$4,920 in interest with line of credit. Interest rate will be 3.25%, same as last year. Aye – All. Opposed – None. Motion carried. P. Hickey obtained signatures of board president, treasurer, and clerk.

2011-12 ACH Agreement

Moved Anderson/Luber Pelrine to approve renewal of ACH (Automated Clearing House) Agreement with Bay Lake Bank for 2011-12. Aye – All. Opposed – None. Motion carried. P. Hickey obtained signature of board treasurer.

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2011-12/2012-13 Local 1658 Union Agreement

Local Union 1658 met last week and ratified agreement. Moved Luber Pelrine/Brennan to approve agreement with Local AFSCME Union 1658 from July 1, 2011 through June 30, 2013. Aye – All. Opposed – None. Motion carried.

Business Manager

Moved Pfeifer/Erickson to approve appointment of Arba LeClair as District Business Manager to replace Patricia Hickey who is retiring in August 2011. Discussion: LeClair has expertise with Skyward Financial System. Aye – All. Opposed – None. Motion carried.

Teacher Resignation

Moved L. Hickey/Luber Pelrine to accept resignation of Christopher Schultz as 7th/8th Grade Math Teacher at close of 2010-11 school year. Aye – All. Opposed – None. Motion carried.

7th/8th Grade Math Posting

Moved Pfeifer/Anderson to approve posting of 7th and 8th grade math teaching position with emphasized need for secondary mathematics certification (pre-algebra and algebra). Discussion: Future enrollment may allow for expansion of assignment to include high school math classes. Aye – All. Opposed – None. Motion carried.

Coaching Resignation

Moved Pfeifer/Erickson to accept resignation of Allison Vroman as boys varsity soccer coach. Aye – All. Opposed – None. Motion carried.

2011-12 Support Staff Needs

Seyfer presented 2011-12 support staff needs:

5.5 custodians, 8 bus drivers, 2 food service, 3 secretaries, 2 media aides.

Reduction-in-force from 5 to 4 teacher-certified aides and 3.9 to 3.4 non-certified teacher aides.

Increase of .6 to 1 bookkeeper based on Washington Island's anticipated approval of 66.30 agreement.

Total F.T.E. = 28.5.

Employment recommendations by name will be May 9.

Two-Month Extension to DCAC Lease

Board/DCAC Liaison Committee recommends lease should match school's fiscal year. Tjos extends current lease, but makes no other changes until July 1. Moved Anderson/L. Hickey to approve two-month lease extension between School Board DCAC as presented. Aye – All. Opposed – None. Motion carried.

CWCS Report

Course Work Completion System (CWCS) is state initiative compliance piece to collect data specific to all courses completed by all students, grades K3-12. This new data collection will facilitate standardization of student coursework information state-wide, provide data necessary to answer important questions at local and state levels, and enable Wisconsin to meet federal requirements. As recipients of federal State Fiscal Stabilization Funding in 2009, Wisconsin is

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required to capture this data along with 11 other elements of America Competes Act. Seyfer met with elementary classroom teachers. Secondary school is underway. DPI hopes to gain information for school boards to make better informed decisions regarding student education.

NSBA Conference Report

Martha Luber Pelrine and Suzanne Brennan attended National School Board Association Convention in San Francisco. Sessions included information on individuality and creativity, student achievement linked to teacher performance, 21st century skills, hiring processes, teacher retention, measuring school climate, abandoning grade levels, superintendent and board evaluation, and building better relationships with union.

2011 CESA 7 Rep

President Pfeifer appointed Miriam Erickson as CESA 7 representative.

Donations

Moved Anderson/Peot to accept \$750 donation from Door County Golf Association to our golf program. Aye – All. Opposed – None. Motion carried.

Committee Reports

Campus Maintenance & Improvement Committee will meet April 27, 3:45 p.m.

DCAC Committee is working on adjustments to lease for next fiscal year.

Adjourn

Moved Peot/Pfeifer to adjourn at 8:35 p.m. Aye – All. Opposed – None. Motion carried.

Respectfully submitted,
Nancy Keehan
Admin. Asst./Board Secretary