

***School District of Gibraltar Area***  
***Fish Creek, Wisconsin***  
**Regular Meeting of Gibraltar Board of Education**  
**Minutes of *June 8, 2015***  
**Community Room #266**  
**6:00 p.m.**

**Call to Order**

President Mark Weborg called meeting to order at 6:01 p.m.

**Roll Call**

Present: Lynn Herman, Mike Peot, Mark Weborg, Lynnea Hickey, Fred Anderson,

Excused: Wendy Minten, Suzanne Brennan

Also Present: Tina Van Meer, Superintendent; Brian Annen, K-12 Principal; Shaun Young, Director of Learning; Tim Mulrain, Dean of Students; Arba LeClair, Business Manager; Laura Anschutz, Financial Asst./ Acting School Board Secretary; 17 visitors

**Adjourn to Executive Session per §19.85(1)(c), Wis. Stats., to Discuss Employee Personnel Matters – Considering employment, promotion, compensation or performance evaluation.**

Moved Peot / Hickey to adjourn to Executive Session at 6:03 pm. Aye - Anderson, Hickey, Weborg, Peot, Herman. Opposed – None. Motion Carried.

**Reconvene to Open Session**

Moved Anderson / Hickey to reconvene to Open Session at 7:00 pm. Aye – Herman, Peot, Weborg, Hickey, Anderson. Opposed – None. Motion Carried.

**Approve the Minutes of the Regular Board Meeting on May 11<sup>th</sup>, 2015 and the Special Board Meeting on May 29<sup>th</sup>, 2015**

Moved Hickey / Anderson to approve the minutes of the May 11, 2015 and May 29, 2015 as corrected. Aye – All. Opposed – None. Motion Carried.

**Technology Services Showcase**

Elaine Tripp, Trish Lindenberg, Cam Curtin and Angie Hallett presented technology aided student projects that were completed in their classrooms this year. You can view these projects on the school website under the *Instructional “Quicklink” / Projects*. Kinga Jacobson also provided the Board with an update on the progress of the transition to the new Gibraltar school web site which will go live on July 1<sup>st</sup>.

**Communication**

Received the following:

- Letter from Hanna Copiskey and Ben Bruns thanking the School Board for supporting DECA
- Note from Tom Smith thanking the School Board for their concern and support.

*Regular Meeting of Gibraltar Board of Education*  
Minutes of June 8, 2015  
Page 2

- Anderson received an email from Joel Kitchens who would like to attend the June 22<sup>nd</sup> meeting to have a conversation regarding activity affecting School Districts as the State level.

### **Open Discussion**

Weborg reminded the audience that meetings are now recorded and read the statement regarding the meeting process and rules.

Hickey – Compliments to Chelsea Roberts and Lauren Bremer on a successful and well done Graduation Ceremony.

### **Hear Administrative Reports on Current School Events**

Reports were submitted electronically and hard copies were available for audience.

**Annen** – nothing further.

**LeClair** – reviewed and updated Year to Date income and expenses through the end of May. If a budget adjustment is necessary, it would be presented at the June 22<sup>nd</sup> Board meeting. The preliminary budget for 2015 – 2016 will also be presented so that ordering for the coming school year can begin.

**Young** – nothing to add.

**Mulrain** – nothing to add.

**Van Meer** – highlighted a couple of items in her report. Congratulations to Golf team for making it to State. Baseball team won Regionals last week and will be competing in Sectionals tomorrow.

### **Hear First Reading of Amendments to Policy 6.01 – Employee Handbook**

Van Meer, Anderson and Brennan have been working with a committee that included staff and community members to review and revise the Employee Handbook where needed. This is the first reading of the amended Employee Handbook. Van Meer asked the Board to review and provide feedback regarding the proposed amendments. It will be coming back on June 22<sup>nd</sup> for final reading and final approval. Anderson reviewed proposed changes.

### **Approve Payment of Bills**

Moved Hickey / Weborg to approve the payment of bills totaling \$271,481.43 as presented in the board packet. Aye – All. Opposed – None. Motion carried.

### **Approve Resignation From Employment**

Van Meer received a letter of resignation from Kaija Johnson and read it to the Board and audience present as requested by Johnson. Motion Hickey / Anderson to approve the resignation with regret. Aye – All. Opposed – None. Motion carried.

### **Approve Posting Position for Elementary Teacher**

Due to resignation of Kaija Johnson the District will need to seek a replacement. Motion Herman / Peot to approve the posting for an elementary teacher. Aye – All. Oppose – None. Motion Carried.

*Regular Meeting of Gibraltar Board of Education*

Minutes of June 8, 2015

Page 3

**Approve Posting Position for Special Education Teacher**

Due to the reassignment of Kayla Anschutz to the Second Grade Position this position needs to be filled. Motion Anderson / Peot to approve posting for a Special Education Teacher. Aye – All. Opposed – None. Motion Carried.

**Approve Posting Position for Study Hall Mentor**

Van Meer is requesting that the Board approve the posting based on the presentation that was given at the May 11<sup>th</sup> meeting by Chelsea Roberts. Roberts was in attendance to answer questions from the Board. Motion Anderson / Herman to approve posting for a Study Hall Mentor. Aye – All. Opposed – None. Motion Carried.

**Approve Employment of Art Teacher**

Annen summarized the screening process and is bringing a recommendation from the interview committee to hire Laura Meikle for this position. Motion Weborg / Peot to approve the employment of Laura Meikle as the half time Middle School Art Teacher beginning August 26, 2015. Aye – All. Opposed – None. Motion Carried.

**Approve Employment of District Speech & Language Teacher**

Van Meer explained that there was a quality candidate but we were unable to successfully negotiate with the candidate so we will need to repost the position. Motion Peot / Herman to postpone the employment of a Speech and Language Teacher. Aye – All. Opposed – None. Motion Carried.

**Approve Employment of Elementary Library Aide**

Annen reviewed the process used to interview the candidates for this position and as a result the committee is recommending the hire of Lori Reinhardt. Motion Hickey / Anderson to approve the employment of Lori Reinhardt as the Elementary Library Aide beginning in August 2015. Aye – All. Opposed – None. Motion Carried.

**Approve Employment of for Spanish Teacher with Bilingual Certification**

Young is bringing a recommendation from the interview team to hire Hanna Levine for this position. Motion Hickey / Herman to approve the employment of Hanna Levine as the Spanish Teacher with Bilingual Certification. Aye – All. Opposed – None. Motion Carried.

**Approve Teacher Request to Obtain Master's Degree**

Motion Hickey / Peot to approve Katie Sixel's request to obtain her Master's Degree. Aye – All. Opposed – None. Motion Carried.

**Approve Project Lead the Way Elementary Science Curriculum**

The Student Learning & Instruction Committee has been researching the implementation of a new Elementary Science Curriculum. Katie Sixel and Liz Thomas piloted a couple of options this spring and based on the pilot programs the committee is recommending that the Board approve Project Lead The Way Curriculum to be implemented at the Elementary Level starting during the second trimester of 2015-2016.

*Regular Meeting of Gibraltar Board of Education*  
**Minutes of June 8, 2015**  
**Page 4**

This will allow teachers to take steps needed for implementation. Motion Hickey / Herman to approve Project Lead the Way Curriculum as the K-6 Science Curriculum. Aye – All. Opposed – None. Motion Carried

**Approve Lucy Calkins Elementary Writing Curriculum**

Annen explained how this request has come to the Board for approval through the Student Learning & Instruction Committee. This program was piloted in several classrooms and would be implemented with the start of the 2015 -2016 School year. Motion Herman / Hickey to approve the Lucy Calkins Elementary Writing Curriculum. Aye – All. Opposed – None. Motion Carried.

**Approve 2015-2016 Revised Administrative Contracts for Administrative Employees**

Van Meer is seeking approval to issue the Revised Administrative Contracts as discussed in closed session. Weborg / Peot to approve the revised Administrative Contracts for 2015 – 2016. Aye – All. Opposed – None. Motion Carried.

**Accept Donations**

Received the following:

29 “American Girl” books from an anonymous donor.

\$200.00 from WPS to the Ecology Club

Motion Anderson / Peot to approve the donations as presented. Aye- All. Opposed – None. Motion Carried.

**Hear Committee Reports**

**Student Learning & Instruction Committee Meeting**

Heard information from the last meeting during agenda items, nothing further to add.

**DC Auditorium liaison committee meeting**

Anderson reported it was “good” meeting and went well.

**Adjourn**

Moved Peot / Hickey to adjourn at 9:13 p.m. Aye – All. Opposed – None. Motion carried

Respectfully submitted,

Laura Anschutz  
Financial Assistant, Acting Board Secretary