

School District of Gibraltar Area
Fish Creek, Wisconsin
Regular Meeting of Gibraltar Board of Education
Minutes of June 22, 2015
Community Room #266
6:30 p.m.

Call to Order

President Mark Weborg called meeting to order at 6:30 p.m.

Roll Call

Present: Lynn Herman, Wendy Minten, Suzanne Brennan, Mike Peot, Mark Weborg, Fred Anderson,

Excused: Lynnea Hickey

Also Present: Tina Van Meer, Superintendent; Tim Mulrain, Dean of Students; Arba LeClair, Business Manager; Peggy Tanck, Athletic Director; Laura Anschutz, Financial Asst./ Acting School Board Secretary; 7 visitors

Adjourn to Executive Session per §19.85(1)(c), Wis. Stats., to Discuss Employee Personnel Matters – Considering employment, promotion, compensation or performance evaluation.

Moved Anderson / Peot to adjourn to Executive Session at 6:30 pm. Aye - Anderson, Weborg, Peot, Brennan, Minten, Herman. Opposed – None. Motion Carried.

Reconvene to Open Session

Moved Peot / Anderson to reconvene to Open Session at 7:20 pm. Aye – Herman, Minten, Brennan, Peot, Weborg, Anderson. Opposed – None. Motion Carried.

Approve the Minutes of the Regular Board Meeting on June 8, 2015.

Moved Minten / Herman to approve the minutes of the June 8, 2015 as presented. Aye – All. Opposed – None. Motion Carried.

Board Discussion With Representative Joel Kitchens

Representative Joel Kitchens attended the Board meeting to discuss current work happening at the state level. He mentioned that the \$150.00 per pupil State funding has been restored for the first fiscal year as well as a \$100.00 increase during the second year of the upcoming budget cycle. He also touched on the alternate teacher licensing proposal, voucher schools and the anticipated timeframe for the final budget passage. Board members shared concerns, including the Federal Food Service regulations, BADGER testing and the amount of required testing in general.

Communication

Received the following:

Dawn Volpe sent a letter thank you for good work and offered a couple of suggestions for Board consideration.

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Dawn Parent and Mary Schultz both sent thank you notes for Retirement breakfast & gifts.

Open Discussion

Weborg reminded the audience that meetings are now recorded and read the statement regarding the meeting process and rules.

Dawn Volpe offered a suggestion regarding the use of an exit interview for staff leaving other than retirement.

John Cox commented on the new Website, more user friendly, but the link to the audio recordings of Board meetings is missing. Would like Board motions to state where the money for projects is coming from for public information. Wondering about the budget amendment for the 2014 – 2015 school year.

Anschutz will make sure audio recording are added to the site as soon as possible, additional documents will be added as they are updated.

LeClair shared that no amendment is needed.

Hear Administrative Reports on Current School Events

Reports were submitted electronically and hard copies were available for audience.

Mulrain – Highlighted summer school items from his report.

Approve Payment of Bills

Moved Brennan / Peot to approve the payment of bills totaling \$78,296.09 as presented in the board packet. Aye – All. Opposed – None. Motion carried.

Approve Resignations From Employment.

Van Meer has received a letter of resignation from School Psychologist, Rachel Johnson. She has also received letters of resignation from Assistant Volleyball and Softball coach, Anne Alberts and Middle School Football Coach Josh Kropuenske. Motion Anderson / Brennan to accept letters of resignation with Thanks as presented. Aye – All. Opposed – None. Motion Carried.

Approve Hiring of Junior Varsity Girls Basketball Coach

Tanck reviewed the hiring process and is bringing a recommendation from the committee to hire Emily Spone as the Junior Varsity Girls Basketball Coach. Motion Minten / Anderson to approve the hiring of Emily Spone as the Junior Varsity Girls Basketball Coach. Aye – All. Opposed – None. Motion Carried.

Approve Posting Position for Middle School Football Coach

Brennan / Minten to approve the posting for a Middle School Football Coach. Aye – All. Opposed – None. Motion Carried.

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Approve Posting Position for Assistant Volleyball Coach

Motion Anderson / Brennan to approve the posting for an Assistant Volleyball Coach. Aye – All. Opposed – None. Motion Carried.

Approve Posting Position for Assistant Softball Coach

Motion Herman / Minten to approve the posting for an Assistant Softball Coach. Aye- All. Opposed – None. Motion Carried.

Approve Posting Position for District Administrative Assistant

Motion Brennan / Peot to approve the posting for a District Administrative Assistant and Board Secretary. Anderson clarified that the motion should not include “Board Secretary” as this is an appointed position. Brennan / Peot amended their motion to approve the posting for a District Administrative Assistant. Aye – All. Opposed – None. Motion Carried.

Approve Amendments to Policy 6.01 – Employee Handbook

This is the second reading of the amended employee handbook. The Board discussed the proposed amendments to the employee handbook at the June 8th meeting. The employee handbook is approved as policy and Board policy requires two readings. Anderson / Minten to approve the amendment of policy 6.01 – Employee Handbook with noted typographical corrections. Brennan shared that she felt we have a good committee and thanked everyone involved. Aye- All. Opposed – None. Motion Carried.

Approve Teacher Requests to Obtain Additional Certification

Leslie McCarty and Bridget Schopf have requested to obtain their Instructional Coaching Certification. They will pay all costs associated with obtaining the certifications. Peot / Herman to approve the requests to obtain additional certification as presented. Aye – Herman, Minten, Peot, Weborg, Anderson. Opposed – None. Brennan Abstained. Motion Carried.

Approve 2015-2016 Preliminary Budget

LeClair presented the 2015-2016 preliminary budget for Board consideration. The final budget is approved at the annual meeting in September. The approval of the preliminary budget authorizes the Business Office to begin purchasing materials needed to begin the school year. LeClair and Van Meer discussed items that have had a significant impact on the budget such as the additional class sections that were requested, the additions of a Bilingual Teacher and a Study Hall Mentor, a 9% increase in insurance premiums, a 2.5% salary increases for all staff and the teacher requests for classroom capital items such as new carpeting and/or furniture. The preliminary budget anticipates using approximately \$690,000 from the fund balance. Motion Minten / Herman to approve the 2015 – 2016 preliminary budget as presented. Aye – All. Opposed – None. Motion Carried.

Approve Funding for Elementary Book Room

Van Meer requested approval to fund this out of the current year budget. As the final bills have been coming in it has been determined that there is money available in the curriculum budget to cover this. Motion Brennan / Anderson to approve the funding for the Elementary Book Room at \$19,700.00. Aye – All. Opposed – None. Motion Carried.

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Approve Funding for District Weight Room Improvements,

This was also an innovation grant proposal and there is money available to fund it out of the current year budget. Motion Minten / Weborg to approve the funding for the weight room not to exceed \$15,744.00. Aye – All. Opposed – None. Motion Carried.

Approve Funding for Secondary Classroom Furniture and Equipment

Van Meer has met with secondary staff regarding the remodel of the Secondary IMC area reviewed the timeline and events that lead to this request. Money would be coming from Classroom and Equipment budgets in the current year. Motion Peot / Brennan to approve funding for Secondary Classroom Furniture and Equipment not to exceed \$26,862.00. Aye – All. Opposed – None. Motion Carried.

Approve 2015-2016 Contract With CESA 7

Van Meer and Kinga Jacobson are reviewing the items in the contract for duplication of services provided through other vendors and items that are not being used. Van Meer is asking for approval of the contract not to exceed \$34,192.00, the current contract proposal. Motion Brennan / Minten to approve the contract with CESA 7 not to exceed \$34,192.00. Aye – All. Opposed – None. Motion Carried.

Approve 2015-2016 Membership in the Fair Aid Coalition

Van Meer is on the Board of Directors of this group and feels their work is vital to our District. Membership in the Fair Aid Coalition ensures that the District has continued support and representation at the state level. The cost is \$2.14 per student, for a total of \$1264.20. Motion Anderson / Minten to approve the membership in the Fair Aid coalition for \$1264.20. Aye – All. Opposed – None. Motion Carried.

Approve 66.030 Cooperative Agreement for a Job Coach

Van Meer asked for approval to continue the cooperative agreement with Sevastopol, Southern Door and Sturgeon Bay school districts for the purpose of establishing and maintaining a “Job Coach” for special education and at-risk students pursuant to 66.030 of the Wisconsin Statutes. Motion Brennan / Peot to approve the agreement for a Job Coach as presented. Aye – All. Opposed – None. Motion Carried.

Approve 2015-2016 Professional Development Contract

Van Meer asked for approval of the professional development contract for external coaching services during the 2015-2016 school year. Asking for approval of a contract with Denise Nelson for \$16,000.00 at this time, this is for 15 days of service. This will build off of the previous professional development and be at a more in depth level including one on one time with teachers to provide assistance on instructional delivery. Denise will also work with Leslie McCarty and Bridget Schopf to help them develop as internal Coaches. Van Meer then answered questions from Board and audience members. Motion Brennan / Minten to approve the 2015 – 2016 professional development contract. Aye – All. Opposed – None. Motion Carried.

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Approve Extracurricular Pay Rates and Positions for the 2015-2016 School Year

Van Meer reviewed the listing of the extracurricular positions including new paid positions; a Project 180 advisor, professional learning community committee members, ad hoc committee members and district / building leadership teams. She then answered questions from the Board and audience members. Motion Anderson / Minten to approve a 2.5 % increase to the pay rates, the addition of the new positions with the goal of revisiting the pay structure of the extracurricular positions. Aye – All. Opposed – None. Motion Carried.

Accept Donations

Received the following:

Raibrook made a donation to the Athletic Field Upgrade.

Motion Minten / Peot to accept donations as presented. Aye – All. Opposed- None. Motion Carried.

Hear Committee Reports

Extracurricular Committee

Peot – Field upgrade is underway should be done the first week in July.

Adjourn

Moved Peot / Brennan to adjourn at 9:14 p.m. Aye – Herman, Minten, Brennan, Peot, Weborg, Anderson. Opposed – None. Motion carried

Respectfully submitted,

Laura Anschutz
Financial Assistant, Acting Board Secretary