

School District of Gibraltar Area
Fish Creek, Wisconsin
Regular Meeting of Gibraltar Board of Education
Minutes of July 27, 2015
Community Room #266
7:00 p.m.

Call to Order

President Mark Weborg called meeting to order at 7:00 p.m.

Roll Call

Present: Lynn Herman, Wendy Minten, Mike Peot, Mark Weborg, Fred Anderson, Lynnea Hickey

Excused: Suzanne Brennan

Also Present: Tina Van Meer, Superintendent; Brian Annen, Elementary Principal; Gereon Methner, Secondary Principal; Shaun Young, Director of Pupil Services; Tim Mulrain, Dean of Students; Arba LeClair, Business Manager; Peggy Tanck, Athletic Director; Laura Anschutz, Financial Asst./ Acting School Board Secretary; 5 visitors

Approve the Minutes of the Regular Board Meeting on July 13, 2015.

Moved Minten / Herman to approve the minutes of the July 13, 2015 as corrected. Aye – All.
Opposed – None. Motion Carried.

Communication

Received the following:

The Board received information from Wisconsin Association of School Boards regarding new requirements that were part of the new State Budget.

Open Discussion

Weborg reminded the audience that meetings are now recorded and reviewed the meeting process and rules.

Minten – would like to revisit “opting out” of Federal funding requirements for the lunch program now that sparsity aid will no longer be impacted by not following these requirements, other members agreed. Would like to see a more formal exit interview process for staff members. Asked questions regarding the upcoming all school registration and why the change for Elementary.

Kathleen Harris – Commented on the flowers by the sign, number of students not able to graduate on time, number of home schooled students, suggestion box parameters, student teacher during summer school, sound proofing of the superintendent’s office, cost of team leadership program, poverty simulation exercise, would like to have a session on open record laws for the Board and community members.

Regular Meeting of Gibraltar Board of Education
Minutes of July 27, 2015
Page 2

Hear Administrative Reports on Current School Events

Reports were submitted electronically and hard copies were available for the audience.

Mulrain – highlighted items from his written report. He has had seven responses to a follow up survey as of today. Project Lead the Way committee was formed, Herman requested to be a part of the committee. Elementary Summer school started today with 37 students.

Young – nothing to add.

LeClair – finishing year end reporting.

Methner – nothing to report at this time will be part of Board Retreat.

Annen – Responded to Minten's question regarding elementary registration. Had received multiple requests for more face to face time for new families, will streamline information processing with information coming in prior to the start of school and free up teachers from the collection process. No changes to Secondary process, it is about a week earlier than last year and will include pictures.

Van Meer – nothing to add.

Hear Amendment to Policy 7.04(24) Job Description – Information and Technology Services Assistant

This is the first reading of the amended job description for the Information and Technology Services Assistant. Changes include updating the supervisor's title to the correct wording and adding the Employee Handbook reference. Anderson would like to see updated wording under number 6, software items. This will be brought back for final review and approval at the next meeting.

Review 2015-2016 Enrollment

Weborg asked for an update on enrollment as the Board had previously requested to review the numbers over the summer. The Board reviewed and discussed the student enrollment for the 2015-2016 school year and numbers that are known as of today.

Approve Payment of Bills

Moved Anderson / Minten to approve the payment of bills totaling \$227,680.24 as presented in the board packet. LeClair answered questions from Board members. Aye – All. Opposed – None. Motion Carried.

Approve Resignation From Employment

Van Meer received a letter of resignation from Justin Burress as the Junior Varsity Basketball coach, since he has accepted the Varsity position. Moved Minten / Peot to approve resignation as presented. Aye – All. Opposed – None. Motion Carried.

Approve Employment of Assistant Volleyball Coach

Tanck reviewed the hiring process and is bringing a recommendation from the committee to hire Frank "Woody" Heidler as the Varsity Assistant Volleyball Coach. Motion Minten / Peot to approve the hiring of Frank "Woody" Heidler as the Varsity Assistant Volleyball Coach. Aye – All. Opposed – None. Motion Carried.

Regular Meeting of Gibraltar Board of Education

Minutes of July 27, 2015

Page 3

Approve Employment of Elementary Teachers

Annen reviewed the hiring process and the committee is recommending the hiring of Devin Thomas and Jody Weitman to fill the two vacant 5th grade positions. Motion Hickey / Anderson to approve the employment of Devin Thomas and Jody Weitman for the vacant 5th Grade positions. Discussion followed regarding the effect of moving Thomas from the multi age program. Aye – All. Opposed – None. Motion Carried.

Approve Employment of a District Speech & Language Teacher

Young shared the hiring process and is bringing a recommendation from the committee to hire Jaqueline Schira as the District Speech & Language Teacher. Motion Hickey / Herman to approve the employment of Jaqueline Schira as the District Speech & Language Teacher. Aye – All. Opposed – None. Motion Carried.

Approve Job Posting for Boys Junior Varsity Basketball Coach

Motion Anderson / Hickey to approve posting for a Junior Varsity Basketball Coach due to the move of Justin Burress. Aye – All. Opposed – None. Motion Carried.

Approve Job Posting for Elementary Teacher

Motion Hickey / Minten to approve posting for an Elementary Teacher due to the move of Devin Thomas to the 5th Grade position. Aye – All. Opposed – None. Motion Carried.

Approve 2015-2016 Contract for Milk Products

LeClair requested bids from local dairies for the purchasing of milk products for the school's food service program and is recommending the approval of a contract with Brothers Dairy for the 2015-2016 school year. Motion Anderson / Peot to approve the milk products contract with Brothers Dairy as presented in the packet. Aye – All. Opposed – None. Motion Carried.

Approve Purchase of Palo Alto Router

Van Meer explained the necessity of purchasing this equipment now as we continue to wait for the final paperwork on the E-rate funding. Motion Peot / Minten to approve the purchase of the Palo Alto Router for \$20,480.08. Aye – All. Opposed – None. Motion Carried.

Confirm Policy 7.08 – Substitute Pay

This item was tabled at the last meeting to gather more information.

After further review, LeClair and the administration are recommending that the Substitute pay stay the same for the 2015 – 2016 school year. We are still competitive with the other schools in the area. Motion Hickey / Herman to approve the Sub pay as presented with the addition of a free lunch each day. Aye – All. Opposed – None. Motion Carried.

Accept Donations

None.

Regular Meeting of Gibraltar Board of Education

Minutes of July 27, 2015

Page 4

Hear Committee Reports

Athletic Field Upgrade

No meeting, but Peot shared that the project is 99% complete, grass is green and drainage is working well, there will be an additional charge for extra blasting that was needed.

Adjourn

Moved Anderson / Herman to adjourn at 8:11 p.m. Aye – All. Opposed – None. Motion carried.

Respectfully submitted,

Laura Anschutz
Financial Assistant, Acting Board Secretary