

School District of Gibraltar Area
Fish Creek, Wisconsin
Regular Meeting of Gibraltar Board of Education
Minutes of *August 10, 2015*
Community Room #266
7:00 p.m.

Call to Order

President Mark Weborg called meeting to order at 7:01 p.m.

Roll Call

Present: Wendy Minten, Suzanne Brennan, Mike Peot, Mark Weborg, Fred Anderson, Lynnea Hickey

Excused: Lynn Herman

Also Present: Tina Van Meer, Superintendent; Brian Annen, Elementary Principal; Arba LeClair, Business Manager; Laura Anschutz, Financial Asst./ Acting School Board Secretary; 7 visitors

Approve the Minutes of the Regular Board Meeting on July 27, 2015.

Moved Anderson / Hickey to approve the minutes of the July 27, 2015 as presented. Aye – All. Opposed – None. Motion Carried.

Communication

Received the following:

The Board received a Thank you note from Lynnea Hickey for plant she received.

Board members received a letter from Becky Rericha regarding the all School registration.

Open Discussion

Weborg reminded the audience that meetings are now recorded and reviewed the meeting process and rules.

Hickey – Has heard feedback from several families expressing appreciation for the opportunity to speak directly to staff members during registration and how efficiently the process went. Also, has not heard anything negative regarding the Peninsula Music Festival concert parking conflicting with the Registration, which had been a concern. Kudos to the maintenance staff for the appearance of the rear parking lot, it looks great.

Van Meer thanked Annen for his vision of an All School Registration and leading the team in this successful event.

Brennan and Minten personally had good experiences with the registration process and have also heard a lot of positive feedback from families.

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Weborg shared that the only negative he has heard was the short notice of the new event for elementary families, which will be different next year. Also thanked Van Meer for getting the District Facebook page up and running.

Brennan commented that was nice to have 2 teams representing the school in the recent Vikings Golf outing.

Mike Scoville shared that he and other staff members recently visited Northern Door Child Care Center to orient them to some of the things they will find here in Kindergarten.

Hear Administrative Reports on Current School Events

Reports were submitted electronically and hard copies were available for the audience.

Annen – Only thing to add is that next year's All School Registration is scheduled for Aug 9th & 10th.

LeClair – Continuing to finalize financial information for last year.

Van Meer – Nothing to add.

Discuss Exit Interviews for Employees

The Board discussed current practices and talked about options for conducting interviews of employees when retiring or resigning from the district. Idea of adding an exit survey pros and cons were discussed. Brennan and Minten will do more research on this and bring it back to the Board. Becky Rericha requested that anything developed include all staff not just teachers.

Discussion on Wisconsin Association of School Boards (WASB) Board Member Training

Weborg has been reviewing Roberts Rules of Order recently and shared some of what he has found. Noted that the Board does not have to have an Open Discussion agenda item or allow comment during the meeting; however, the Board feels that input from family and community members is valuable. He did ask that everyone participating in discussions remember that this is a privilege that few Boards allow and to please be respectful in their participation.

The Board also discussed the use of the Wisconsin Association of School Boards (WASB) for board member training. Members agreed that they are in favor of additional training as many things have changed in recent years and it would also help newer board members understand their various roles and responsibilities. Perhaps other School Board members in the area would like to do joint training. Van Meer was asked to get more information on bringing in some training and see if other schools would like to work together on this.

Approve Payment of Bills

Moved Hickey / Peot to approve the payment of bills totaling \$77,120.89 as presented in the board packet. Aye – All. Opposed – None. Motion Carried.

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Approve Amendment to Policy 7.04(24) Job Description – Information and Technology Services Assistant

Van Meer presented the amended job description for the Information and Technology Services Assistant with changes from the last meeting removing “services” from the title. This is the second reading of this Job Description. Motion Minten / Brennan to approve the amendment of Policy 7.04(24) Job Description – Information Technology Assistant as presented. Aye – All. Opposed – None. Motion Carried.

Approve Employment of Elementary Teacher

Annen reviewed the hiring process and the committee is recommending the hiring of Jeannie Hoffman to fill the vacant 5th grade position. Van Meer shared that this vacancy came about when Michelle Daubner expressed an interest in moving to the 1st grade position that was open. Van Meer and Annen determined that this would be a good fit and made the decision to reassign Daubner to 1st Grade. Motion Anderson / Peot to approve the employment of Jeannie Hoffman for the vacant 5th Grade position. Aye – All. Opposed – None. Motion Carried.

Approve Employment of Study Hall Mentor

Van Meer presented the hiring committee report from Methner, they are recommending Christina Schoenwetter for the Study Hall Mentor. Motion Brennan / Hickey to approve the employment of Christina Schoenwetter as the Study Hall Mentor. Aye – All. Opposed – None. Motion Carried.

Approve Employment of Special Education Teacher

Van Meer shared the report from Young and the recommendation from the committee to hire Laura Lessman for the Special Education Teacher position. Motion Hickey / Minten to approve the employment of Laura Lessman for the Special Education Teacher position. Aye – All. Opposed – None. Motion Carried.

Approve Employment of K-12 Cross-Categorical Special Education Aide

Van Meer shared the report from Young and the recommendation from the committee to hire Ashley Knudson for the Special Education Instructional Aide position. Motion Minten / Brennan to approve the employment of Ashley Knudson as a K -12 Cross Categorical Special Education Aide. Aye – Minten, Brennan, Weborg, Anderson, Hickey. Opposed – None. Peot – Abstained. Motion Carried.

Approve Purchase of CNC Plasma Cutting System

Van Meer clarified that the request received from Mr. Braun does not require Board approval; however, due to the overall cost she would like the Board to have the opportunity to discuss the purchase and ask questions. Van Meer is recommending the purchase of a computerized numerical control (CNC) plasma cutting system and other equipment as presented. Motion Anderson / Peot to approve the purchase of Tech Ed equipment not to exceed \$16,000.00. Aye – All. Opposed – None. Motion Carried.

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Adopt Academic Standards for the 2015-2016 School Year

Van Meer summarized the new requirements that are part of Wisconsin Act 55. The Board must now annually identify the student academic standards that have been adopted by the Board under section 118.30(1g)(a) of the state statutes. She is recommending that the Board adopt the Wisconsin Academic Standards as a baseline to guide work within the District. Motion Minten / Hickey to adopt the Wisconsin Academic Standards for the 2015 – 2016 school year as the baseline to work from. Discussion stressed that Gibraltar continue to strive for higher standards as has been done in the past. Aye – All. Opposed – None. Motion Carried.

Approve 2015-2016 District Growth Plan

Van Meer highlighted the changes from the Board retreat on July 28th. This document will be reviewed in depth at the Annual Meeting. Motion Anderson / Hickey to approve the 2015-2016 District Growth Plan as presented. Aye – All. Opposed – None. Motion Carried.

Approve 2015-2016 Board Standing Committee Membership

Board Policy states that the Board will appoint and confirm membership on standing committees each school year. Some Board members asked to move to different committees and made suggestions for the committee invitation letter. Audience members present were asked if they were interested in serving on a committee. Weborg reminded everyone that these meetings are open to the public, agendas and minutes are posted and that items for consideration should be directed to him or Van Meer. Motion Weborg / Hickey to approve standing committees as changed. Aye – All. Opposed – None. Motion Carried.

Accept Donations

Sweet Tooth vending made a donation of \$18.36, from businesses that have requested a portion of their sales go to the District. Motion Minten / Peot to approve the donation as presented with thanks to vendor and businesses. Aye – All. Opposed – None. Motion Carried.

Hear Committee Reports

Athletic Field Upgrade

Peot - Field looks great, thank you to Steve Higginbotham and the maintenance staff for their work on this project.

Adjourn

Moved Anderson / Peot to adjourn at 8:19 p.m. Aye – All. Opposed – None. Motion carried.

Respectfully submitted,

Laura Anschutz
Financial Assistant, Acting Board Secretary