

School District of Gibraltar Area
Fish Creek, Wisconsin
Regular Meeting of Gibraltar Board of Education
Minutes of *May 23, 2016*
Community Room #266
7:00pm

Call to Order

President Mark Weborg called meeting to order at 7:00 p.m.

Roll Call

Present: Wendy Minten, Lynn Herman, Britt Maltby, Mike Peot, Mark Weborg, Fred Anderson, Lynnea Hickey

Excused: None

Also Present: Tina Van Meer, Superintendent; Shaun Young, Director of Learning; Gereon Methner, Secondary Principal; Tim Mulrain, Dean of Students; Brian Annen, Elementary Principal; Arba LeClair, Business Manager; Evelyn Eckhardt, Board Secretary; 14 visitors

Approve the Minutes of the Regular Board Meeting on May 9th

Moved Hickey/Minten to approve the minutes of the regular board meeting on May 9th as presented. Aye – All. Opposed – None. Motion carried.

Communication

There was communication concerning our book selection/circulation process in our Secondary IMC from Roberta Champeau and Emily Salm. The board was asked if they would like to hear Kinga Jacobson speak about these items. The board felt they were comfortable with the communication already given from Kinga Jacobson via email.

There was also communication from Becky Rericha about the Secondary School Bookfair mailing and the cost of postage. Kinga Jacobson let the board know that postage was paid from the R.I.F. funds.

A letter of commendation was presented from Bret Bicoy, Door Community Foundation to Mari Grenchik for her work on scholarships and use of the common application form. Van Meer also recognized Chelsea Roberts for her work with the seniors.

Hear Presentation on Robotic Program

High school robotics mentors Jacob Kordon, Ian Hoffman, Brad Prust, Alex Prust, and advisor Craig Carriere gave a presentation sharing the work of Gibraltar's Robotics Program, one of the Innovation Grant recipients. The program was opened up to 4th and 5th grade students and 30 attended. The robotics class met for eleven Saturdays from November through April. Students were guided through tasks using purchased robotics kits and LEGO curriculum. Many of the seven high school student mentors used their hours for their community service requirements.

Open Discussion

Hickey-CESA Board reorganized, Gibraltar's seat was not up for reelection. Sue Today remains the chairman of the CESA 7 board of control.

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Maltby-Thanked Mr. Annen for the elementary calendar he creates and shares

Minten- attended Secondary Band Concert and was fabulous. Knights of Columbus, under the direction of Paul Gray hosted a spaghetti dinner; proceeds to the Gibraltar Music Boosters.

Methner- Prom went well, kids did excellent job and were well behaved. It was very well attended. Mrs. Tanck did a wonderful job of putting it all together. DECA recognition breakfast held last week, this event brought community members in touch with our students.

Hickey- appreciated the Project 180 signs on the lawn as a nice reminder as Prom and Graduation weekends approached

Minten- recognized Evan Guell and his work with the Elementary Track Meet

Approve Employment of Secondary Math Teacher

Dr. Methner and Ryan Herr explained the candidate screening process for the secondary math teaching position and highly recommended Ellie Sheehan for employment.

Moved Anderson/Maltby to approve employment of as Ellie Sheehan as Secondary Math Teacher. Aye – All. Opposed – None. Motion carried.

Approve Employment of Secondary Physical Education Teacher

Dr. Methner and Bryan Dahlie explained the candidate screening process for the secondary physical education teaching position and highly recommended Samantha Ruedy for employment.

Moved Herman/Peot to approve employment of as Samantha Ruedy as Secondary Physical Education Teacher. Aye – All. Opposed – None. Motion carried.

Approve 2016-2017 Gibraltar Membership to the WIAA

Moved Hickey/Herman to approve 2016-17 Gibraltar Membership to the WIAA. Aye – All. Opposed – None. Motion carried.

Approve Payment of Bills

Moved Hickey/Herman to approve the payment of bills totaling \$247,557.22 as presented in the board packet. Aye – All. Opposed – None. Motion carried.

Accept Donations

- Donations for the Elementary Playground: \$100 from Ephraim Shores, \$100 from The Rushes Condo Association, \$500 from Horseshoe Bay Golf Club, \$100 from Skyway Drive-In, \$100 from Thomas Pfeifer Insurance Agency, \$100 from Dockside Enterprises/Bayside Tavern, \$100 from Liberty Grove Market, and \$50 from Kid Works
- \$208.15 from Target Take Charge of Education program for the Elementary School
- Golf balls, golf tees and golf ball “pick-er-upper” from Dave and Marge Bultman for the Golf Team and the H.S. Physical Education classes
- Kid-sized crutches donated by Amy and Anthony Gorham
- Knee walker/scooter from Josh and Connie Toney
- Donations for HS Musical Costumes: \$150 from Main Street Market, \$150 from Cornfield Flats, Inc./Fine Line Design and \$100 from Northern Sky Theater

Moved Anderson/Hickey to accept donations as presented. Aye – All. Opposed – None. Motion carried.

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Hear Audit Report Conducted by Schenck

David Maccoux and Sharon Helms from Schenck came to present a recent audit report done on Gibraltar's payroll procedures. They reviewed the following issues: Wisconsin Retirement System reporting, Internal Revenue Service reporting, and flexible benefit plan dependent care withholding. Their recommendation for the district was to create and enhance documentation of payroll and other business office functions, have a procedure for handling new employee hires and maintaining employee files, and to perform a rolling 12 month analysis to determine WRS eligibility. Van Meer discussed using Schenck's services to work with the district to create a payroll/business office function document outlining weekly, monthly and annual tasks.

Adjourn to Executive Session per §19.85(1)(c), Wis. Stats., to Discuss Employee Personnel Matters – Considering employment, promotion, compensation or performance evaluation.

Moved Hickey/Anderson to adjourn to Executive Session at 8:29 p.m. Aye - Anderson, Hickey, Weborg, Peot, Maltby, Minten. Opposed – None. Motion Carried.

Reconvene to Open Session

Moved Minten/Peot to reconvene to Open Session at 10:01 p.m. Aye –Minten, Maltby, Peot, Weborg, Hickey, Anderson. Opposed – None. Motion Carried.

Adjourn

Moved Peot/Herman to adjourn at 10:01p.m. Aye – All. Opposed – None. Motion carried.

Respectfully submitted,

Evelyn Eckhardt
District Administrative Assistant
School Board Secretary