

*School District of Gibraltar Area*  
*Fish Creek, Wisconsin*  
**Regular Meeting of Gibraltar Board of Education**  
**Minutes of August 8, 2016**  
**Community Room #266**  
**6:30pm**

**Call to Order**

President Mark Weborg called meeting to order at 6:30 p.m.

**Roll Call**

Present: Lynn Herman, Wendy Minten, Britt Maltby, Mike Peot, Mark Weborg, Lynnea Hickey, Fred Anderson arrived at 6:34 p.m.

Excused: None

Also Present: Tina Van Meer, Superintendent; Shaun Young, Director of Learning; Gereon Methner, Secondary Principal; Brian Annen, Elementary Principal; Arba LeClair, Business Manager; Evelyn Eckhardt, Board Secretary; 5 visitors

**Adjourn to Executive Session per §19.85(1)(e), Wis. Stats., to Discuss Employee Personnel Matters – Considering employment, promotion, compensation or performance evaluation**

Moved Hickey/Minten to adjourn to Executive Session at 6:30p.m. Aye – Hickey, Weborg, Peot, Maltby, Minten. Opposed – None. Motion carried.

**Reconvene to Open Session**

Moved Peot/Hickey to reconvene to Open Session at 6:55 p.m. Aye – Minten, Maltby, Peot, Weborg, Hickey, Anderson. Opposed – None. Motion carried.

**Approve the Minutes of the Regular Board Meeting on July 18th**

Moved Hickey/Herman to approve the minutes of the regular board meeting on July 18th as presented. Aye – All. Opposed – None. Motion carried.

**Communication**

None.

**Open Discussion**

None.

**Hear Annual Energy Efficiency Report to the Board**

Van Meer reviewed the Year 1 Savings Summary from Johnson Control, giving some general upgrades that were made. Overall operational savings per year was \$108,162. The energy savings total per year was \$18,718 and this money is used to reduce Gibraltar's bond payment.

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**Hear Seclusion Restraint Report**

Shaun Young reported on seclusion/restraint instances in the 2015-2016 school year. This formalized report documents any seclusion restraint and analyzes the incidents to assure they are addressed appropriately. Seclusion/restraint incident numbers are less than the former year, due to small class sizes, a great teacher to student ratio, the PBIS voucher system, improved documentation and communication, as well as numerous staff members trained in non-violent intervention.

**Approve Payment of Bills**

Moved Hickey/Maltby to approve the payment of bills totaling \$132,810.90 as presented in the board packet. Aye – All. Opposed – None. Motion carried.

**Approve Employment of Bilingual Teacher**

Shaun Young shared the interview process for the bilingual teaching position and highly recommended Gina Angeli for the bilingual teacher position.

Moved Anderson/Herman to employ Gina Angeli as bilingual teacher. Aye – All. Opposed – None. Motion carried.

**Approve AP Physics Change to Secondary Course Handbook**

Craig Carriere attended the meeting to explain the proposed AP Physics with Calculus change to the Secondary Course Handbook. The physics would stay the same, students would just be able to use more math. Students interested in going into the engineering or medical field would benefit from the Calculus based Physics course being on their transcripts. Carriere would have to go through the AP audit process to get the course approved if the board chooses to approve the change.

Moved Hickey/Minten to approve the AP Calculus based Physics to the Secondary Course Handbook. Aye – All. Opposed – None. Motion carried.

**Approve Health & Life Skills Explorative Class for 7<sup>th</sup> and 8<sup>th</sup> Grade Students**

Chelsea Roberts and Trish Lindenberg attended the meeting to present a new exploratory, non-graded Health and Life Skills class for 7<sup>th</sup> and 8<sup>th</sup> grade students. The classes will occur during study hall times and special arrangements will be made for students that are not in a shared study hall. 7<sup>th</sup> grade would meet one to two times per month and 8<sup>th</sup> grade would meet one to two times a week for one semester. Topics may include Empathy and Communication, Bullying Prevention, Emotion Management, Substance Abuse Prevention, Careers, and Time Management. Grade 8 students may also discuss topics such as Dietary Behavior, Hygiene, Risky Decision Making, and High School Requirements. If approved, a letter will be sent home to parents explaining the goal topics for this explorative class. If students opt out, they will be sent to a different study hall.

Moved Minten/Herman to approve Health & Life Skills explorative class for 7<sup>th</sup> and 8<sup>th</sup> grade students. Aye – All. Opposed – None. Motion carried.

**Approve Textbooks for Secondary Math Classes**

Ryan Herr and Anne Kifer presented information on the recent changes in math sequence and how our current textbooks, purchased in 2009, do not align with the standards. Herr and Kifer are asking to purchase two sets of textbooks this year for Math Analysis and AP Calculus. The

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Board thinks it is the best interest to purchase half of the sequence this year and the other half next school year. After further discussion, the board agreed that purchasing the entire 7-12 math curriculum would be beneficial.

Moved Anderson/Herman to approve textbook purchases for Secondary math classes not to exceed \$28,000 contingent upon approval by the Secondary Principal and Superintendent. Aye – All. Opposed – None. Motion carried.

**Approve Elementary & Secondary Parent Handbooks**

Brian Annen and Gereon Methner went through the highlights of the Elementary and Secondary Parent/Student handbook revisions. Old policy was removed and new NEOLA policy was added.

Moved Hickey/Maltby to approve the Elementary and Secondary Parent Handbooks. Aye – All. Opposed – None. Motion carried.

**Approve 2016-2017 Contract for Propane**

Arba Le Clair has been seeking bids for propane. Ferrellgas was lowest bidder at \$.879 cents per gallon.

Moved Hickey/Anderson to approve the 2016-2017 contract for propane to Ferrellgas for \$.879 cents per gallon. Aye – All. Opposed – None. Motion carried.

**Approve 2016-2017 Contract for Diesel Fuel**

Arba Le Clair has been seeking bids for diesel fuel for Gibraltar busses. Country Visions was lowest bidder for fuel at \$2.015. After contracted for 50%, if prices go lower than \$2.015, we would receive fuel at the lower price.

Moved Minten/Herman to approve the 50% contract for the 2016-2017 school year with Country Visions for diesel fuel at \$2.015 per gallon in the summer months and \$2.265 in the winter months. Aye – All. Opposed – None. Motion carried.

**Approve 2016-2017 Contract for Milk Products**

Requests were sent out for bids on milk, there are only two suppliers in the area. Arba Le Clair recommends Brothers Dairy.

Moved Peot/Hickey to approve the 2016-2017 contract for milk products from Brothers Dairy. Aye – All. Opposed – None. Motion carried.

**Approve 2016-2017 Substitute Pay Rates**

Van Meer presented a comparison of substitute pay rates from neighboring school districts. Gibraltar is second under Denmark for substitute pay rates. Historically every three years we have upped our substitute teacher's pay rate. Last year we added a free lunch for substitute teachers.

Moved Anderson/Herman to increasing the 2016-2017 substitute pay rates daily rate to \$115 including a free lunch. Aye – All. Opposed – None. Motion carried.

Moved Hickey/Minten to approve a 4% increase for the substitute support staff rates. Aye – All. Opposed – None. Motion carried.

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**Accept Donations**

- \$100 from Wilson's Ice Cream Parlor for the Elementary playground
- \$75 from On Deck for the Elementary playground
- Gas Grill from Bob and Gloria Klotter for the High School Baseball Team

Moved Hickey/Herman to approve donations as presented. Aye – All. Opposed – None. Motion carried.

**Adjourn**

Moved Peot/Minten to adjourn at 8:21p.m. Aye – All. Opposed – None. Motion carried.

Respectfully submitted,

Evelyn Eckhardt  
District Administrative Assistant  
School Board Secretary