

*School District of Gibraltar Area*  
*Fish Creek, Wisconsin*  
**Regular Meeting of Gibraltar Board of Education**  
**Minutes of *August 24, 2015***  
**Community Room #266**  
**6:30 p.m.**

**Call to Order**

President pro temp Fred Anderson called meeting to order at 6:30 p.m.

**Roll Call**

Present: Lynn Herman, Wendy Minten, Suzanne Brennan, Fred Anderson, Lynnea Hickey

Excused: Mike Peot, Mark Weborg

Also Present: Tina Van Meer, Superintendent; Gereon Methner, Secondary Principal; Tim Mulrain, Dean of Students; Arba LeClair, Business Manager; Peggy Tanck, Athletic Director; Laura Anschutz, Financial Asst./ Acting School Board Secretary; 6 visitors

**Adjourn to Executive Session per §19.85(1)(f), Wis. Stats., 118.125 and the Family Education Rights and Privacy Act, for the purpose of providing the required annual report of the use of seclusion and restraint under Wis. Stats. Sec 118.305(4), which if the report was otherwise in open session, would disclose confidential personally identifiable student record information, contrary to the state and federal pupil records laws.**

Moved Minten / Hickey to adjourn to Executive Session at 6:31 pm. Aye - Anderson, Hickey, Brennan, Minten, Herman. Opposed – None. Motion Carried.

**Reconvene to Open Session**

Moved Herman / Hickey to reconvene to Open Session at 6:51 pm. Aye – Herman, Minten, Brennan, Hickey, Anderson. Opposed – None. Motion Carried.

Open Session called to order by Anderson at 7:01 pm.

**Approve the Minutes of the Regular Board Meeting on August 10, 2015 and the Special Meeting on July 28, 2015.**

Moved Hickey / Herman to approve the minutes of the August 10, 2015 and Special Meeting July 28, 2015 as presented. Aye – All. Opposed – None. Motion Carried.

**Communication**

Received the following:

Note from Pat Keehan expressing gratitude to District during the course of Nancy's illness.

**Open Discussion**

Anderson reminded the audience that meetings are now recorded and reviewed the meeting process and rules.

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Brennan – Asked that Coach bus criteria be reviewed with Coaches for clarification to avoid misunderstandings.

Hickey – Attended CESA Board of Control meeting – regarding WASB training for Board members, both Sevastopol & Algoma are interested in working with us. Regarding a suggestion Box, 2 of the 11 districts present have had them, but removed them on advice of legal counsel. One of them dropped it because suggestions became unproductive. Exit interviews were done by the Superintendent at all of them, but not usually for teachers leaving after just one year.

Mike Scoville – DC Trip update 102 students registered to go as of now, still need to contact new students.

**Hear Administrative Reports on Current School Events**

Reports were submitted electronically and hard copies were available for the audience.

**Methner** – Highlighted items from his written report. Secondary Open House is September 9<sup>th</sup>.

**Young** – Nothing to add.

**Van Meer** – Highlighted items from her written report. Busy week getting ready for school next week.

**Approve Payment of Bills**

Moved Hickey / Brennan to approve the payment of bills totaling \$104,405.36 as presented in the board packet. Aye – All. Opposed – None. Motion Carried.

**Approve Hiring of Boys Junior Varsity Basketball Coach**

Tanck reviewed the interview process and the committee is recommending Kent Sitte as the Junior Varsity basketball coach. Motion Brennan / Herman to approve hiring of Kent Sitte as the Junior Varsity Basketball coach. Aye – All. Opposed – None. Motion Carried.

**Approve 2015-2016 Contract for the District Administrative Assistant**

Van Meer reviewed the interview process and how the decision to transfer Evelyn Eckhardt to this position was reached. Moved Minten / Herman to approve the 2015-2016 contract for Evelyn Eckhardt as the District Administrative Assistant. Transition will be slow so that the Secondary Office is able to address student needs with the beginning of the school year. Aye – All. Opposed – None. Motion Carried.

**Approve Job Posting for Freshmen Boys Basketball Coach**

Due to the Increased participation in the boys' basketball program at the freshman level this year we will need to add a freshman team. Brennan / Hickey to approve posting for Freshmen Boys Basketball Coach. Aye- All. Opposed – None. Motion Carried.

**Approve Job Posting for Secondary School Secretary**

Motion Hickey / Minten to approve posting for a Secondary School Secretary. Aye – All. Opposed – None. Motion Carried.

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**Approve Online Food Service Payment System**

Anschutz presented information regarding the use of an online payment system to make payments to student accounts more accessible and convenient for families. Will start with Food Service payments and look to expand to include other student fees later in the year. Motion Brennan / Minton to approved the online food service payment system from E funds as presented. Aye – All. Opposed – None. Motion Carried.

**Appoint Board Representation to the Door County Advisory Committee**

Van Meer explained that the Door County Advisory Committee includes Superintendents, Pupil Services Directors and representatives from local school boards. Meetings are scheduled twice a year to discuss topics of relevance to schools in Door County and that the meetings will be held here this year. Herman volunteered to serve in this role and was appointed as the Representative by Anderson.

**Confirm Board Representation to the Door County Auditorium Board**

Van Meer clarified that it is the Door Community Auditorium. Anderson, Hickey and Peot were confirmed to serve as representatives on the Door County Auditorium Board for the 2015-2016 school year.

**Accept Donations**

None.

**Hear Committee Reports**

**None**

Van Meer announced that there will be an extracurricular meeting as soon as possible to discuss adding a school sponsored sailing team that would like to compete yet this fall. She has already spoken with Mary Gerbig regarding liability issues and how to address them. There are 8 students interested. J Hoyerman shared information because her son participated independently last year.

**Adjourn**

Moved Brennan / Minton to adjourn at 7:36 p.m. Aye – All. Opposed – None. Motion carried.

Respectfully submitted,

Laura Anschutz  
Financial Assistant, Acting Board Secretary